



Pikes Peak Area
Council of Governments
Communities Working Together

MEETING AGENDA
BOARD OF DIRECTORS
Wednesday, October 9, 2024, 9:00 AM

In-Person

Pikes Peak Area Council of Governments Main Conference Room
14 S. Chestnut St., Colorado Springs, CO 80905

Virtual: Microsoft Teams (Video and Audio)

www.microsoft.com/en-us/microsoft-teams/join-a-meeting

Meeting ID: 215 371 882 928

Passcode: fasnLe

Virtual: Phone (Audio Only)

Phone: (929) 247-8427

Conference ID: 477 779 896

Estimated agenda item times are provided for planning purposes and do not constitute notice of a specific time for any item. Items may take more or less time than estimated. Pikes Peak Area Council of Governments Board Directors may amend the order of items.

1. **CALL TO ORDER / ESTABLISH A QUORUM /INTRODUCTIONS** **9:00**
2. **AGENDA APPROVAL** **9:00**
3. **PUBLIC COMMENTS / PRESENTATIONS** **9:05-9:15**
 - A. Public Comments. Public comments can be made before or during the meeting. Public comments during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted Microsoft Teams link. Individuals are encouraged to notify the meeting organizer at before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to ppacg@ppacg.org for distribution to the committee members.
 - B. Military Installation Reports
4. **CONSENT ITEMS** **9:15**

(These items will be acted upon as a whole, unless they are called up for discussion by a Board member or a citizen wishing to address the Board).

 - A. Approval of the Minutes from the September 11, 2024 ☒
 - B. Financial Reports - Carol McBroom, Finance Director ☒
 - C. Membership Appointments - TAC ☒
5. **ACTION ITEMS** **9:15-9:40**
 - A. FY25-29 Transportation Improvement Program Amendment #1- Jessica Bechtel, Transportation Programming & Project Delivery Planner ☒
 - B. Bylaws Update-Jared Verner, Public Information Officer ☒
6. **INFORMATION ITEMS** **9:40-10:30**
 - A. Introduction of New Lobbyist Firm- Andrew Gunning, Executive Director
 - B. 2025 Draft Budget Presentation-Carol McBroom, Finance Director ☒
 - C. Executive Director Evaluation-Sherry Hoffman, Human Resources Generalist ☒
7. **OTHER REPORTS & MINUTES** **10:30-11:00**
 - A. Transportation Advisory Committee – *Minutes are included for information only – no presentation this month* ☒
 - B. Community Advisory Committee – *Minutes are included for information only – no presentation this month* ☒
 - C. Mobility Coordinating Committee – *Minutes are included for information only – no presentation this month* ☒
 - D. Regional Advisory Council – *Minutes are included for information only – no presentation this month* ☒

- E. Pikes Peak Commission on Aging – *Minutes are included for information only – no presentation this month* ☒
- F. Air Quality Technical Committee – *No Minutes – no presentation this month*
- G. Water Quality Management Committee – *No Minutes – no presentation this month*
- H. CDOT Monthly Update ☒
- I. Statewide Transportation Advisory Committee Update
- J. Committee and Commission Vacancies ☒
- K. Executive Director's Report ☒

8. MEMBER ENTITY ANNOUNCEMENTS

11:00

9. MEETING SCHEDULE

- A. Upcoming Meeting Schedule ☒

10. ADJOURNMENT

11:15

The Pikes Peak Area Council of Governments will not discriminate against qualified individuals with disabilities. Meetings are available to join remotely via Microsoft Teams, and meetings include live transcription for remote and in-person attendees using automated software. Should you require any additional auxiliary aids or services to participate, please contact ppacg@ppacg.org or (719) 471-7080 x139 as soon as possible so that we can do our best to accommodate your needs.

Si necesita ayuda con traducción, llame por favor al (719) 471-7080 x139 o ppacg@ppacg.org.



BOARD OF DIRECTORS

Chair: Mayor Sharon Thompson

First Vice Chair: Commissioner Holly Williams

Second Vice Chair: Commissioner Erik Stone

Secretary: Mayor Todd Dixon

Treasurer: Mayor Kellie Case

CITY OF COLORADO SPRINGS

Lynette Crow-Iverson, Councilmember

Michelle Talarico, Councilmember

Yolanda Avila, Councilmember

CITY OF CRIPPLE CREEK

Annie Durham, Mayor

Jeff Mosher (Alternate)

CITY OF FOUNTAIN

Sharon Thompson, Mayor

Detra Duncan, Councilmember (Alternate)

CITY OF MANITOU SPRINGS

John Graham, Mayor

Nancy Fortuin, Mayor Pro Tem (Alternate)

CITY OF VICTOR

Barbara Manning, Mayor

CITY OF WOODLAND PARK

Kellie Case, Mayor

Catherine Nakai, Mayor Pro Tem (Alternate)

EL PASO COUNTY

Stan VanderWerf, Commissioner

Holly Williams, Commissioner

Cami Bremer, Commissioner

PARK COUNTY

Dick Elsner, Commissioner

TELLER COUNTY

Erik Stone, Commissioner

Dan Williams, Commissioner (Alternate)

TOWN OF GREEN MOUNTAIN FALLS

Todd Dixon, Mayor

TOWN OF RAMAH

Will Schaal, Trustee

TOWN OF ALMA

Saam Golgoon, Mayor

Andrew Zimmerman, Trustee (Alternate)

TOWN OF CALHAN

Vacant

TOWN OF FAIRPLAY

Frank Just, Mayor

TOWN OF MONUMENT

Mitch LaKind, Mayor

TOWN OF PALMER LAKE

Glant Havenar, Mayor

COLORADO TRANSPORTATION COMMISSION

Hannah Parsons (Non-Voting)

COLORADO DEPARTMENT OF TRANSPORTATION

Shane Ferguson (Non-Voting)

REPRESENTATIVE, MILITARY COMMUNITY

Keith Klaehn (Non-Voting)

FORT CARSON

Mr. Joseph Wyka (Non-Voting)

SPACE BASE DELTA 1

Jeff Bohn (Non-Voting)

UNITED STATES AIR FORCE ACADEMY

Colonel Daniel Werner (Non-Voting)

AIR QUALITY CONTROL COMMISSION

Vacant (Non-Voting)

WATER QUALITY CONTROL COMMISSION

Vacant (Non-Voting)

REGIONAL TRANSIT REPRESENTATIVE

Sharon Thompson, Mayor

Yolanda Avila, Councilmember (Alternate)



STANDING COMMITTEES

PPACG Executive Director

Andrew Gunning

Air Quality Technical Committee

Andrew Gunning (PPACG)

Commission on Aging

Paula Levy (Colorado Springs), Chairperson

Melissa Marts (PPACG staff liaison)

Community Advisory Committee

Ed Dills (Ramah), Chairperson

Danelle Miller (PPACG staff liaison)

Mobility Coordinating Committee

DeAnna Rumsey, Chairperson

Laura Crews (PPACG staff liaison)

Regional Advisory Council

Marilyn Massey (Colorado Springs), Chairperson

Melissa Marts (PPACG staff liaison)

Transportation Advisory Committee

Gayle Sturdivant (Colorado Springs), Chairperson

John Liosatos (PPACG staff liaison)

Water Quality Management Committee

Johnathan Moore (Fountain Sanitation District), Chairperson

Ann Werner (PPACG staff liaison)



**MEETING MINUTES
BOARD OF DIRECTORS**

September 11, 2024, 11:30 AM

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 279 430 788 266

Passcode: 5kjk2g

Meetings will be held in a hybrid format to allow in-person attendance as well as a remote option.

1. CALL TO ORDER / ESTABLISH A QUORUM / INTRODUCTIONS

Chair Sharon Thompson called the meeting to order at 11:40am. A quorum was established.

2. AGENDA APPROVAL

Holly Williams moved the approval of the agenda, seconded by Todd Dixon. The motion carried unanimously.

3. INTRODUCTIONS/PUBLIC COMMENTS/PRESENTATIONS

A. Staff Recognition- Jody Barker 5 years

B. 50th Anniversary of Older Coloradans Act – Jody Barker, Area Agency on Aging Director

C. Public Comments. Public comments can be made before or during the meeting. Public comments during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted Microsoft Teams link. Individuals are encouraged to notify the meeting organizer at ppacg@ppacg.org before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to ppacg@ppacg.org for distribution to the committee members.

Andrew Gunning announced Lucy Crandall's promotion as our Family Caregiver Support Center Lead. Angie Martell is our new Environmental Planner. We have 2 new VISTA volunteers Chris LeRoy, VISTA Volunteer Program Assistant and Ben Liu Travel Training Developer.

Lynette Crow-Iverson introduced Rich Mulledy as the new Public Works Director for the City of Colorado Springs.

D. Military Installation Reports

Jeff Bohn announced that Peterson's North Gate guard facility replacement is delayed and will keep the board updated. Space Base Delta One hosted Congressman Lamborn Chief of Staff, Military Advisor and Regional Representative for an orientation focused on critical infrastructure on August 29, 2024. The Schriever parking lot repaving project continues, please give yourself extended time to find parking. Peterson employees and families are embracing the Powers/Airport interchange project and thanked CDOT for their communication.

Holly Williams announced she attended the ribbon cutting ceremony for the Kucera Legacy Center on September 6, 2024, and that it is a nice addition to the Air Force Academy stadium.

CONSENT ITEMS

(These items will be acted upon as a whole, unless they are called up for discussion by a Board member or a citizen wishing to address the Board).

A. Approval of the Minutes from the August 14, 2024

B. Financial Reports - Carol McBroom, Finance Director

C. Membership Appointments - CAC

D. Pikes Peak Commission on Aging Bylaw Updates-Jared Verner, Public Information Officer & Melissa Marts Program Development Administrator

E. River Bend Lift Station Application – Ann Werner, Senior Environmental Planner

F. FY25 Unified Planning Work Program Update Release for Public Comment, Danielle Miller, Senior Transportation Planner

Todd Dixon moved to approve the consent item, seconded by Kellie Case. The motion carried unanimously.

4. ACTION ITEMS

A. CDOT 10-Year Project Reprioritization, Jessica Bechtel, Transportation Programming & Project Delivery Planner/ CDOT

Holly Williams made a motion to approve the item, seconded by Kellie Case. The motion carried unanimously.

5. INFORMATION ITEMS

A. Front Range Passenger Rail Presentation - John Liosatos, Transportation Director, & Andy Karsian, Front Range Passenger Rail

B. Long Range Transportation Plan Status - Danelle Miller, Senior Transportation Planner

C. Executive Director Evaluation Timeline - Sherry Hoffman, Human Resources Generalist

6. OTHER REPORTS & MINUTES

- A. Transportation Advisory Committee – *Minutes are included for information only – no presentation this month*
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- C. Mobility Coordinating Committee – *Minutes are included for informational only – no presentation this month*
- D. Regional Advisory Council - *Minutes are included for information only – no presentation this month*
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- G. Water Quality Management Committee – *No Minutes – no presentation this month*
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- I. Statewide Transportation Advisory Committee Update
- J. Committee and Commission Vacancies
- K. Executive Director's Report

7. MEMBER ENTITY ANNOUNCEMENTS

Todd Dixon thanked Karen Rowe for assisting with a grant application for a bridge repair in Green Mountain Falls. Sharon Thompson announced that a CAC member called her to show appreciation for PPACG and staff. Erik Stone announced that Harvest Festival will be held in Divide, CO on October 12, 2024 and will also celebrate the 125th year of Teller County.

Lynette Crow-Iverson announced the balloon festival was a success.

Michelle Talarico announced the 9/11 memorial was well done.

8. MEETING SCHEDULE

- A. Upcoming Meeting Schedule

9. ADJOURNMENT

Chair Sharon Thompson adjourned the meeting at 1:15pm.

Attendees		
Present	Name	Agency/Affiliation
X	<u>Yolanda Avila</u>	<u>City of Colorado Springs</u>
X	<u>Michelle Talarico</u>	<u>City of Colorado Springs</u>
X	<u>Lynette Crow-Iverson</u>	<u>City of Colorado Springs</u>
X	<u>Annie Durham</u>	<u>City of Cripple Creek</u>
	<u>Jeff Mosher</u>	<u>City of Cripple Creek</u>
	<u>Detra Duncan (Alternate)</u>	<u>City of Fountain</u>
X	<u>Sharon Thompson</u>	<u>City of Fountain</u>
	<u>John Graham</u>	<u>City of Manitou Springs</u>
X	<u>Nancy Fortuin (Alternate)</u>	<u>City of Manitou Springs</u>
	<u>Barbara Manning</u>	<u>City of Victor</u>
X	<u>Kellie Case</u>	<u>City of Woodland Park</u>
	<u>Catherine Nakai</u>	<u>City of Woodland Park</u>
	<u>Stan VanderWerf</u>	<u>El Paso County</u>
X	<u>Cami Bremer</u>	<u>El Paso County</u>
X	<u>Holly Williams</u>	<u>El Paso County</u>
	<u>Dick Elsner</u>	<u>Park County</u>
X	<u>Erik Stone</u>	<u>Teller County</u>
	<u>Dan Williams (Alternate)</u>	<u>Teller County</u>
X	<u>Todd Dixon</u>	<u>Town of Green Mountain Falls</u>
X	<u>Will Schaal</u>	<u>Town of Ramah</u>
	<u>Andrew Zimmerman</u>	<u>Town of Alma</u>
	<u>Frank Just</u>	<u>Town of Fairplay</u>
X	<u>Steve King</u>	<u>Town of Monument</u>
	<u>Glant Havenar</u>	<u>Town of Palmer Lake</u>
	<u>Hannah Parsons</u>	<u>Colorado Transportation Commission</u>

Attendees		
Present	Name	Agency/Affiliation
X	John Hall	CDOT REGION 2
	Representative	Fort Carson
X	Jeff Bohn	Space Base Delta 1
	Colonel Daniel Werner	United States Air Force Academy
	Laurie Wilson	United States Air Force Academy
X	Andrew Gunning	PPACG
X	Staff of Member Governments and Citizens	



Pikes Peak Area
Council of Governments
Communities Working Together

DATE: October 9, 2024
TO: PPACG Board of Directors
FROM: Carol McBroom, Finance Director
THROUGH: Andrew Gunning, Executive Director
SUBJECT: SUMMARY FINANCIAL REPORTS

ACTION REQUESTED: Information Only

SUMMARY

The August 2024 financial reports are attached.

The Balance Sheet illustrates PPACG assets, liabilities, and fund equity. Assets as of August 31, 2024, were \$5,193,057. This is an increase of \$756,857 over year end 2023. Total Assets include Cash of \$2,164,571 and Accounts Receivable of \$2,374,238. Liabilities as of August 31, 2024, were \$1,893,581. This is an increase of \$576,831 over year end 2023. Total Liabilities include Accounts Payable of \$1,078,953 and Unearned Revenue of \$591,177. Total Equity as of month end August 31, 2024, was \$3,299,477.

Statement of Revenue and Expenses shows year-to-date income and expenses as compared to budgeted amounts and budget variances. Year to date Revenue as of August 31, 2024, was \$8,063,226. This is 42% under the total 2024 budget. Year to date Expense as of August 31, 2024, was \$7,883,199 and is 43% under total 2024 budget. Net Revenue over Expense as of August 31, 2024, was \$180,028.

I am available to address any questions that Board members may have about the report information.

ATTACHMENT(S)

- 1) 2024 Balance Sheet
- 2) 2024 Statement of Revenue and Expense

Pikes Peak Area Council of Governments
Balance Sheet
As of 08/31/2024

	Current Year Total	Beginning Year Balance	YTD Change
Assets			
Cash in Bank	2,164,571	1,368,590	795,981
Accounts Receivable - Customer	2,374,238	2,541,644	(167,406)
Prepaid Expenditures	194,451	48,147	146,304
Land	15,594	15,594	0
Land Improvements	5,224	5,224	0
Building	916,674	916,674	0
Furniture	61,426	61,426	0
Equipment	118,306	118,306	0
Accumulated Depreciation	(657,427)	(639,406)	(18,023)
Total Assets	5,193,057	4,436,199	756,857
Liabilities			
Accounts Payable	1,078,953	761,154	317,799
Cafe Plan Unreimb Health Exps	968	4,974	(4,006)
AAA Special Assistance Advance	0	0	0
ARCH Advance 2015	0	0	0
Unearned Revenue	591,177	328,139	263,038
Employee Compensated Absences	222,483	222,483	0
Total Liabilities	1,893,581	1,316,750	576,831
Fund Equity			
New Section			
Fund Balance: Unreserved	3,119,449	3,119,449	0
Current Earnings	180,028	0	180,028
Total Fund Equity	3,299,477	3,119,449	180,028
Total Liability and Fund Equity	5,193,057	4,436,199	756,858

Pikes Peak Area Council of Governments
Statement of Revenue and Expenses
From 01/01/2024 Through 08/31/2024

	YTD Actual	Annual Budget	Budget Variance	% Budget
Revenues				
Federal/State Grants	3,549,210	6,169,404	(2,620,194)	-42%
Member Dues	332,717	528,991	(196,274)	-37%
Local Support	20,000	161,737	(141,737)	-88%
Special District Revenues	329,945	573,174	(243,229)	-42%
Project Income	235,582	133,052	102,530	77%
Miscellaneous Revenues	30,174	3,000	27,174	906%
Pass-Through Revenues	3,565,598	6,235,300	(2,669,702)	-43%
Total Revenues	8,063,226	13,804,658	(5,741,432)	-42%
Expenditures				
Personnel	2,757,977	4,589,167	(1,831,190)	-40%
Contract Services	738,013	2,400,939	(1,662,926)	-69%
Reproduction Services	20,941	61,480	(40,539)	-66%
Conferences/Education/Training	12,002	21,450	(9,448)	-44%
Travel	30,159	67,855	(37,696)	-56%
Office Supplies	15,703	30,718	(15,015)	-49%
Communications	23,957	54,190	(30,233)	-56%
Support Services	60,167	48,207	11,960	25%
Memberships	14,932	39,310	(24,378)	-62%
Reference Publications	881	1,154	(273)	-24%
Equipment Maintenance/Rental	23,519	60,724	(37,205)	-61%
Building Maintenance/Repairs	27,075	89,472	(62,397)	-70%
Utilities	12,240	25,642	(13,402)	-52%
Depreciation	18,021	27,500	(9,479)	-34%
Office Building	496,136	0	496,136	###
Equipment	21,171	51,550	(30,379)	-59%
Pass-Through Expenditures	3,610,304	6,235,300	(2,624,996)	-42%
Total Expenditures	7,883,199	13,804,658	(5,921,459)	-43%
Excess (Deficit) Rev Over Exp	180,028	0	180,028	



Pikes Peak Area
Council of Governments
Communities Working Together

DATE: October 9, 2024
TO: PPACG Board of Directors
FROM: PPACG Administrative Staff
THROUGH: Andrew Gunning, Executive Director
SUBJECT: COMMITTEE MEMBERSHIP

ACTION REQUESTED: Review & Recommend

SUMMARY

Transportation Advisory Committee

The City of Manitou Springs requests changes in membership on the Transportation Advisory Committee.

El Paso County's TAC membership will be:

Victoria Chavez and Mazedur Hossain - Primary Voting Members

Joshua Palmer and Jeffrey Manchester – Alternate Members

BACKGROUND

The Transportation Advisory Committee provides technical advice on transportation issues, goals, plans, and programs to the PPACG Board of Directors and staff.

PROPOSED MOTION

Confirm membership changes to the Transportation Advisory Committee and Commission on Aging.

ALTERNATIVES

The Board of Directors has the following alternatives to consider:

- 1) Approve the item as presented.
- 2) Disapprove the item.
- 3) Refer the item back to member governments.

ATTACHMENTS

1) EPC Transportation Advisory Committee appointment letter

STRATEGIC PLAN GOALS

- ☒ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☒ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
- ☒ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- ☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- ☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.



Department of Public Works

Kevin Mastin, Deputy Director

719-520-6900
 Chuck Brown Transportation Complex
 3275 Akers Drive
 Colorado Springs, CO 80922
www.ElPasoCo.com

Board of County Commissioners

Holly Williams, District 1
 Carrie Geitner, District 2
 Stan VanderWerf, District 3
 Longinos Gonzalez, Jr., District 4
 Cami Bremer, District 5

September 16, 2024

Mr. John Liosatos, Transportation Director
 Pikes Peak Area Council of Governments
 15 South Seventh Street
 Colorado Springs, Colorado 80905

RE: Transportation Advisory Committee Membership (TAC)

Dear Mr. Liosatos:

El Paso County is requesting a change in membership on the TAC due to personnel changes. We would like to add Mazedur Hossain as a primary voting member. To summarize, our TAC membership will be:

Victoria Chavez and Mazedur - Primary Voting Members
 Joshua Palmer and Jeffrey Manchester – Alternate Members

If you require any further information, feel free to contact me.

Sincerely,

Victoria Chavez

Victoria Chavez
 Transportation Planning Manager
 El Paso County Department of Public Works



Pikes Peak Area
Council of Governments
Communities Working Together

DATE: October 9, 2024
TO: PPACG Board of Directors
FROM: Jessica Bechtel, Transportation Programming & Project Delivery Planner
THROUGH: Andrew Gunning, PPACG Executive Director
SUBJECT: FY 2025-2029 TIP AMENDMENT #1

ACTION REQUESTED: Review & Approve

SUMMARY

Initiated by CDOT and Mountain Metro Transit (MMT) for various project adjustments, an amendment is needed to the FY2025-2029 TIP. The amendment requests from CDOT include removal of median/barrier projects from the TIP and the funding reallocated as the priority/need has changed. A request to add a new project, *CO21 Grinnell Blvd. Drainage Repairs*, would allow CDOT to program funds to make immediate repairs to failing culvert components. The final two amendment requests are for transparency and come from MMT to add new funding to projects, as well as adjust the name and description of the FASTER Funds set aside TIP project.

Action	TIP Year	TIP ID/STIP ID	Sponsor	Project Title	Adjustments/Additions
Add project	2025-2029	TBD - New	CDOT	CO21 Grinnell Blvd Drainage Repairs	Adds \$400,000 FASTER Funds to FY 2025
Request description: Add project to the TIP to allow programming of funds for urgent/emergency safety repairs on a failing culvert on CO21. In alignment with the LRTP addressing SH21 Grinnell Blvd, Bradley Rd. to Powers SH21.					
Remove project	2025-2029	2023-031	CDOT	US85 Fountain P.M.	(\$73,547) Bridge on State Highway System Funds FY 2025
Request description: CDOT requests the removal of this project from the TIP as funding priorities changed and funds are to be reallocated to another regional project.					
Remove project	2025-2029	2023-033	CDOT	CO16 (Mesa Ridge Parkway) Median Barrier	(\$71,000) FASTER funds FY 2026

Request description: CDOT requests the removal of this project from the TIP as funding priorities changed and funds are to be reallocated to another regional project.					
Add Funding	2025-2029	2019-089	MMT	MMT Planning	Adds \$112,500 Total new funds to MMT Planning
Request description: Add in state funding awarded for planning studies: 5304: COA (Comprehensive Operation Analysis) \$40k + \$10k match OIM- TDM: Universal Road Map (\$50k + \$12.5k match) *Office of Innovative Mobility (OIM) Transportation Demand Management (TDM) Innovation Grant					
Add Funding	2025-2029	2022-024	MMT	2023 FASTER Set Aside MMT Colorado Springs - 2 Bus Replacements	Adds \$1,400,000 FASTER Funds and \$350,000 PPRTA Local Match Total \$1,750,000
Request description: MMT requests an update to the name/description of the project to now be "FASTER Set Aside". The request is also to add FY25 funds.					

*The TAC reviewed on 9/19/2024 and recommends approval.

*The CAC reviewed on 9/28/24 and recommends approval.

BACKGROUND

The Transportation Improvement Program (TIP) is the four-year program of planned and fiscally constrained transportation projects. Each Metropolitan Planning Organization (MPO) is federally required to develop a TIP. The TIP numbers roll into the STIP (Statewide Transportation Improvement Program). A new TIP is adopted every two years. All transportation projects in an MPO's metropolitan planning area that seek federal transportation funding must be listed in the TIP and align with the Long-Range Transportation Plan.

PROPOSED MOTION

Approve the FY 2025-2029 TIP Amendment #1.

ATTACHMENT(S)

- 1) CDOT Spreadsheet TIP Amendment request.
- 2) MMT Amendment Forms
- 3) E-TIP Project Summary Reports
- 4) Resolution

STRATEGIC PLAN GOALS

- ☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☐ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.

- ☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- ☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- ☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.

CDOT - PPACG TIP Amendment Requests															
September 9, 2024															
Sub Account	STIP ID	TIP ID	Project Description	Fund Source (F, S, L)	Funding Program	Fund Type (Crosswalk)	Phase (RUDEMC)	Funds Added/ Deducted	2025 Adj Amt	FY 24 to FY25 Rolled	2026 Adj Amt	2027 Adj Amt	2028 Adj Amt	Future	Action/Notes
26628	SR26710.073	TBD	CO21 & Grinnell Blvd Drainage Repairs	S	FAS	CCP	R	\$50,000	\$50,000						Programs funds for urgent/emergency safety repairs on a failing culvert on CO21.
				S	FAS	CCP	D	\$50,000	\$50,000						Programs funds for urgent/emergency safety repairs on a failing culvert on CO21.
				S	FAS	CCP	M	\$50,000	\$50,000						Programs funds for urgent/emergency safety repairs on a failing culvert on CO21.
				S	FAS	CCP	C	\$250,000	\$250,000						Programs funds for urgent/emergency safety repairs on a failing culvert on CO21.
		2023-031	US85 Fountain P.M.	S	SHF	CBP	C	(\$73,547)	(\$73,547)						This removes the project from the TIP as priorities changed.
		2023-033	CO16 (Mesa Ridge Parkway) Median Barrier	S	FAS	FAS	C	(\$71,000)	(\$71,000)						This removes the project from the TIP as priorities changed.

2023-2027 Transportation Improvement Program Project Amending Submittal Form

TIP ID

2019-089

STIP-ID

Project Name:

MMT Planning

Sponsor:

Reason for amendment: (describe **why** the amendment is needed) [Check all that apply]☒ Awarded new funding. Type? State☐ Adjusted funding between TIP years☐ Cancel/drop project☐ Select project from waiting list☐ Remove funding☐ Roll forward project and funds☐ Increased project costs☐ Advance project☐ Reduced project costs☐ Defer project☐ Revised the scope☐ Other. Insert text below☐ Add new project to a pool☐ Shift funding between projects within a pool☐ Shift funding between phases within a project

General amendment character: (describe *changes* in (a) scope, (b) limits, (c) funding by year, (d) funding sources, (e) federal performance measures impacted (f) other)

Add in state funding awarded:

5304: COA (Comprehensive Operation Analysis) \$40k + \$10k match

OIM- TDM: Universal Road Map (\$50k + \$12.5k match)

Existing Funding (as in the current TIP)	Project Funding							Total Project Costs
	Previously Programmed	FY 23	FY 24	FY 25	FY 26	FY 27	Future Funding	
Funding Source (please list)								
Federal source -								
Federal source -								
State source -								
State source -								
Local source -								
Total (will auto populate)		\$0	\$0	\$0	\$0		\$0	\$0

New Funding (existing from above, plus any funding revision (+ or -))	Project Funding							Total Project Costs
	Previously Programmed	FY 23	FY 24	FY 25	FY 26	FY 27	Future Funding	
Funding Source (please list)								
Federal source -								\$0
Federal source -								\$0
State source - 5304			\$40,000					\$40,000
State source - OIM- TDM				\$50,000				\$50,000
Local source - PPRTA			\$10,000	\$12,500				\$22,500
Total (will auto populate)	\$0	\$0	\$50,000	\$62,500	\$0		\$0	\$112,500

Do not use - formula cells

2023-2027 Transportation Improvement Program Project Amending Submittal Form

TIP ID

2022-024

STIP-ID

Project Name:

2023 FASTER Set Aside MMT Colorado Springs - 2 Bus Replacements

Sponsor:

Reason for amendment: (describe **why** the amendment is needed) [Check all that apply]☒ Awarded new funding. Type?☐ Adjusted funding between TIP years☐ Cancel/drop project☐ Select project from waiting list☐ Remove funding☐ Roll forward project and funds☐ Increased project costs☐ Advance project☐ Reduced project costs☐ Defer project☐ Revised the scope☒ Other. Insert text below☐ Add new project to a pool

Amend the name to be: FASTER Set Aside

☐ Shift funding between projects within a pool☐ Shift funding between phases within a project

General amendment character: (describe *changes* in (a) scope, (b) limits, (c) funding by year, (d) funding sources, (e) federal performance measures impacted (f) other)

Add in FY24 & 25 for \$875,000 each year

Existing Funding (as in the current TIP)	Project Funding							Total Project Costs
	Previously Programmed	FY 23	FY 24	FY 25	FY 26	FY 27	Future Funding	
Funding Source (please list)								
Federal source -								
Federal source -								
State source -								
State source -								
Local source -								
Total (will auto populate)		\$0	\$0	\$0	\$0	\$0	\$0	\$0

New Funding (existing from above, plus any funding revision (+ or -))	Project Funding							Total Project Costs
	Previously Programmed	FY 23	FY 24	FY 25	FY 26	FY 27	Future Funding	
Funding Source (please list)								
Federal source -								\$0
Federal source -								\$0
State source - FASTER			\$700,000	\$700,000				\$1,400,000
State source -								\$0
Local source - PPRTA			\$175,000	\$175,000				\$350,000
Total (will auto populate)	\$0	\$0	\$875,000	\$875,000	\$0		\$0	\$1,750,000

Do not use - formula cells

2023-031 - US85 Fountain P.M.

Lead Agency CDOT	Project Type Safety Improvements	Plan Revision Name Amend #1	Total Cost \$0
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County El Paso	Municipality City of Fountain	CDOT Region Region 2
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Functional Classification -	Performance Measures Bridge Condition, Pavement Condition, Safety
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Description

On system bridge repairs in conjunction with resurfacing

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FY2029	FUTURE	TOTAL
Total Programmed		-	-	-	-	-	-	-	-

CURRENT CHANGE REASON

Project Removed

PROJECT CHANGES

Plan Revision Name changed from "Adoption" to "Amend #1"

FUNDING CHANGES**Bridge on State Highway System State**

- Decrease funds in FY 2025 in CON from \$73,547 to \$0

FEDERAL PROJECT COST

Stays the same \$0

TOTAL PROJECT COST

Decreased from \$73,547 to \$0 (-100%)

2023-033 - CO16 (Mesa Ridge Parkway) Median Barrier

Lead Agency CDOT	Project Type Safety Improvements	Plan Revision Name Amend #1	Total Cost \$0
County El Paso	Municipality -	CDOT Region Region 2	
Functional Classification -	Performance Measures Safety		

Description

Median barrier on CO16/Mesa Ridge Parkway.

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FY2029	FUTURE	TOTAL
Total Programmed		-	-	-	-	-	-	-	-

CURRENT CHANGE REASON

Project Removed

PROJECT CHANGES

Plan Revision Name changed from "Adoption" to "Amend #1"

FUNDING CHANGES

FASTER

- Decrease funds in FY 2026 in CON from \$71,000 to \$0

FEDERAL PROJECT COST

Stays the same \$0

TOTAL PROJECT COST

Decreased from \$71,000 to \$0 (-100%)

2025-005 - CO21 & Grinnell Blvd Drainage Repairs

Lead Agency CDOT	Project Type Storm Water Basin	Plan Revision Name Amend #1	Total Cost \$400,000
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County El Paso	Municipality -	CDOT Region Region 2
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Functional Classification -	Performance Measures Safety
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Description

Programs funds for urgent/emergency safety repairs on a failing culvert on CO21.

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FY2029	FUTURE	TOTAL
PRE	FASTER	-	\$50,000	-	-	-	-	-	\$50,000
Total PRE		-	\$50,000	-	-	-	-	-	\$50,000
ROW	FASTER	-	\$50,000	-	-	-	-	-	\$50,000
Total ROW		-	\$50,000	-	-	-	-	-	\$50,000
CON	FASTER	-	\$250,000	-	-	-	-	-	\$250,000
Total CON		-	\$250,000	-	-	-	-	-	\$250,000
NA	FASTER	-	\$50,000	-	-	-	-	-	\$50,000
Total NA		-	\$50,000	-	-	-	-	-	\$50,000
Total Programmed		-	\$400,000	-	-	-	-	-	\$400,000

CURRENT CHANGE REASON	New Project
FEDERAL PROJECT COST	Stays the same \$0
TOTAL PROJECT COST	Stays the same \$400,000

2019-089 - MMT Planning

Lead Agency	Project Type	Plan Revision Name	Total Cost
Colorado Springs - MMT	Transit Operational	Amend #1	\$2,267,749

County	Municipality	CDOT Region
El Paso	City of Colorado Springs	-

Functional Classification	Performance Measures
-	-

Description

MMT planning projects (see UPWP for project details).

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FY2029	FUTURE	TOTAL
NA	FTA 5307	-	\$1,730,273	-	-	-	-	-	\$1,730,273
NA	Local	-	\$424,976	-	-	-	-	-	\$424,976
NA	OIM-TDM	-	\$50,000	-	-	-	-	-	\$50,000
NA	PPRTA	-	\$22,500	-	-	-	-	-	\$22,500
NA	State - 5304	-	\$40,000	-	-	-	-	-	\$40,000
Total NA		-	\$2,267,749	-	-	-	-	-	\$2,267,749
Total Programmed		-	\$2,267,749	-	-	-	-	-	\$2,267,749

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update TIP Funding – Awarded new funding - TIP Other, Change to the name and description due to Add in state funding awarded: 5304: COA (Comprehensive Operation Analysis) \$40k + \$10k match OIM- TDM: Universal Road Map (\$50k + \$12.5k match)
PROJECT CHANGES	Plan Revision Name changed from "Adoption" to "Amend #1"
FUNDING CHANGES	State - 5304 + Increase funds in FY 2025 in NA from \$0 to \$40,000 PPRTA + Increase funds in FY 2025 in NA from \$0 to \$10,000 + Increase funds in FY 2025 in NA from \$0 to \$12,500 OIM-TDM + Increase funds in FY 2025 in NA from \$0 to \$50,000
FEDERAL PROJECT COST	Stays the same \$1,730,273
TOTAL PROJECT COST	Increased from \$2,155,249 to \$2,267,749 (5.22%)

2022-024 - MMT FASTER Set Aside

Lead Agency	Project Type	Plan Revision Name	Total Cost
Colorado Springs - MMT	Transit Vehicles	Amend #1	\$1,750,000

County	Municipality	CDOT Region
El Paso	City of Colorado Springs	Region 2

Functional Classification	Performance Measures
-	Congestion, Safety, Transit

Description

FASTER Funds set aside for bus replacement.

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FY2029	FUTURE	TOTAL
NA	FASTER	-	\$1,400,000	-	-	-	-	-	\$1,400,000
NA	PPRTA	-	\$350,000	-	-	-	-	-	\$350,000
Total NA		-	\$1,750,000	-	-	-	-	-	\$1,750,000
Total Programmed		-	\$1,750,000	-	-	-	-	-	\$1,750,000

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update TIP Funding – Awarded new funding - TIP Other, Change to the name and description due to Amend the name and project description to be: FASTER Set Aside Add in FY24 & 25 for \$875,000 each year (\$700,000 FASTER and \$175,000 PPRTA Match/per year = \$1,750,000 FY2025 Total)
PROJECT CHANGES	Title changed from "2023 FASTER Set Aside MMT Colorado Springs - 2 Bus Replacements" to "MMT FASTER Set Aside" Description changed from "FY 2023 2 Bus Replacements " to "FASTER Funds set aside for bus replacement." Plan Revision Name changed from "Admin #9" to "Amend #1"
FUNDING CHANGES	FASTER - Decrease funds in FY 2023 in NA from \$700,000 to \$0 + Increase funds in FY 2025 in NA from \$0 to \$1,400,000 Local - Decrease funds in FY 2023 in NA from \$175,000 to \$0 PPRTA + Increase funds in FY 2025 in NA from \$0 to \$350,000
FEDERAL PROJECT COST	Stays the same \$0
TOTAL PROJECT COST	Increased from \$875,000 to \$1,750,000 (100%)

OFFICERS

Mayor Sharon Thompson
City of Fountain
Chair

Commissioner Holly Williams
El Paso County
1st Vice Chair

Commissioner Erik Stone
Teller County
2nd Vice Chair

Mayor Kellie Case
City of Woodland Park
Treasurer

Mayor Todd Dixon
Town of Green Mountain Falls
Secretary

MEMBERS

Councilmember Yolanda Avila
City of Colorado Springs

Councilmember Lynette Crow-Iverson
City of Colorado Springs

Councilmember Michelle Talarico
City of Colorado Springs

Annie Durham
City of Cripple Creek

Vacant
Town of Calhan

Mayor Barbara Manning
City of Victor

Mayor Frank Just
Town of Fairplay

Mayor Sharon Thompson
City of Fountain

Mayor John Graham
City of Manitou Springs

Mayor Kellie Case
City of Woodland Park

Mayor Glant Havenar
Town of Palmer Lake

Mayor Mitch LaKind
Town of Monument

Mayor Saam Golgoon
Town of Alma

Trustee Will Schaal
Town of Ramah

Mayor Todd Dixon
Town of Green Mountain Falls

Commissioner Cami Bremer
El Paso County

Commissioner Stan VanderWerf
El Paso County

Commissioner Holly Williams
El Paso County

Commissioner Dick Elsner
Park County

Commissioner Erik Stone
Teller County

Andrew Gunning
Executive Director



Pikes Peak Area
Council of Governments
Communities Working Together

**RESOLUTION BY
THE PIKES PEAK AREA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
APPROVING AMENDMENT #I TO
THE FY 2025-2029 TRANSPORTATION IMPROVEMENT
PROGRAM
FOR THE COLORADO SPRINGS URBANIZING AREA**

October 9, 2024

WHEREAS, Title 23, Chapter I, Section 134 and Title 49, United States Code, as updated by the Infrastructure Investment and Jobs Act (IIJA), requires that each urban area, as a condition to the receipt of Federal Capital or Operating Assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in transportation plans and programs consistent with the planned development of an urbanized area, and

WHEREAS, pursuant to the aforementioned legislation, the Pikes Peak Area Council of Governments was designated by the Governor of the State of Colorado as the Metropolitan Planning Organization responsible for carrying out the transportation planning and programming requirements of Title 23 and Title 49, United States Code, and

WHEREAS, the Pikes Peak Area Council of Governments is responsible for the development of a transportation improvement program which is to contain all transportation projects in the Colorado Springs Urbanizing Area for which federal assistance is sought as well as those private, state, or locally-funded projects which may impact air quality, and

WHEREAS, the Pikes Peak Area Council of Governments has approved changes to the FY 2025-2029 Transportation Improvement Program,

NOW, BE IT THEREFORE RESOLVED, the Pikes Peak Area Council of Governments has determined that the FY 2025-2029 Transportation Improvement Program, as amended October 9, 2024, is in conformity with the Clean Air Act Amendments of 1990 for the Colorado Springs Area and adequately addresses metropolitan planning requirements for the preparation of a transportation improvement program per the IIJA.

BE IT FURTHER RESOLVED, the Pikes Peak Area Council of Governments, acting for and on behalf of its affected local governmental units, hereby approves the FY 205-2029 Transportation Improvement Program for the Colorado Springs Urbanizing Area as amended October 9, 2024.

RESOLVED, APPROVED, and ADOPTED by the Pikes Peak Area Council of Governments this 9th Day of October 2024, at Colorado Springs, Colorado.

Mayor Sharon Thompson
Chair

Todd Dixon
Secretary



Pikes Peak Area
Council of Governments
Communities Working Together

DATE: October 9, 2024
TO: PPACG Board of Directors
FROM: Jared Verner, Public Information Officer
THROUGH: Andrew Gunning, Executive Director
SUBJECT: BYLAWS CHANGES FOR LEGISLATIVE COMMITTEE

ACTION REQUESTED: Review & Approve

SUMMARY

The Pikes Peak Area Council of Governments Board of Directors' Legislative Committee met on June 3, 2024. During the meeting, the Committee discussed ways to potentially allow for a faster response to legislation. This was also discussed during the June 12, 2024, Board of Directors meeting.

During both discussions, the following concepts were discussed, with direction to staff to draft into language for a bylaws change:

- The Board would delegate to the Legislative Committee the authority to take positions and draft language for legislative amendments in between meetings. This would allow PPACG's lobbyist and staff to move forward, especially as legislation moves quickly in the final days of the session.
- The ability to take a position would be dependent on four Board members present. A simple majority of those present during the Committee meeting would need to occur for a position to be adopted.
- Any Committee positions would still be subject to approval by the Board during its next meeting.

Any minimum of seven or greater would automatically trigger a quorum of the Board of Directors.

The proposed changes were distributed to the Board members on Sept. 27, 2024, meeting the 10-day notice requirement for bylaws changes.

BACKGROUND

PPACG's Legislative Committee is a subcommittee of the Board of Directors. The purpose of the committee is to review and discuss proposed legislation and determine whether the Board of Directors would like to monitor, amend, support or oppose any bills. The scope of this committee is limited to PPACG issues. The Legislative Committee meets month when the Colorado General Assembly is not in session.

PROPOSED MOTION

Approved the proposed bylaws changes.

ALTERNATIVES

The Board of Directors has the following alternatives to consider:

- 1) Amend the item as presented.
- 2) Disapprove the item.
- 3) Refer the item back to staff or the Legislative Committee.

ATTACHMENTS

- 1) Clean version of proposed bylaws changes
- 2) Marked up version of proposed bylaws changes

STRATEGIC PLAN GOALS

Please select which strategic plan goals this applies to.

- ☒ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☒ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
- ☒ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- ☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- ☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication, and collaboration.

**BYLAWS OF THE PIKES PEAK AREA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

As Amended:
April 10, 1974
March 24, 1976
August 14, 1985
November 20, 1985
October 12, 1988
April 14, 1993
October 11, 2000
December 13, 2000
April 9, 2003
October 8, 2003
November 12, 2003
December 14, 2005
March 11, 2009
October 9, 2013
September 13, 2017
September 11, 2019
April 8, 2020
March 9, 2022
March 13, 2024
XX XX, 2024

ARTICLE I: OFFICES

The name of the organization shall be the PIKES PEAK AREA COUNCIL OF GOVERNMENTS. The principle office of the Corporation shall be located at 15 South 7th Street, Colorado Springs, State of Colorado.

ARTICLE II: PURPOSE

The purpose and responsibilities of the Board of Directors shall include, but not be limited to:

- 1) Adopting the bylaws and any changes thereto
- 2) Establishing the overall objectives and policies of the Pikes Peak Area Council of Governments
- 3) Adopting an annual financing plan for the council
- 4) Reviewing, on its own motion or at the request of any committee, any action of the requesting committee, and

- 5) May employ an executive director who is employed at the pleasure of the Board of Directors.

ARTICLE III: MEETINGS

Section 1: MEETING PARTICIPATION

Board members are encouraged to attend in person but may participate remotely in Pikes Peak Area Council of Governments Board meetings to encourage regular participation by all members.

If the Board conducts a closed session, participation is limited to only those who may vote. A participating member's alternate representatives may only participate if the primary representative is not in attendance. Any other individuals may attend at the request or discretion of the Board Chair.

Section 2: ANNUAL MEETING

An annual meeting of the Board of Directors for election of officers to succeed those whose terms expire and for the transaction of such other business as may properly come before the meeting, shall be held during the first regular meeting of each calendar year.

During this meeting, the Board of Directors shall name Pikes Peak Area Council of Governments appointees to any positions that have been allocated or assigned to the Pikes Peak Area Council of Governments. Once a position is created, it may be filled by the Board without amendment of these Bylaws to be specifically named.

- A. Colorado State Transportation Advisory Committee. The Pikes Peak Area Council of Governments is allowed one (1) voting member on the State Transportation Advisory Committee. The Pikes Peak Area Council of Governments may name multiple alternates to the State Transportation Advisory Committee should the primary representative not be available to attend. The State Transportation Advisory Committee representative and named alternates must be from a participating member that is located in the Pikes Peak Transportation Planning Region as defined by the Colorado Transportation Commission. Any participating member located within multiple transportation planning regions shall not be a primary or alternate representative from the Pikes Peak Area Council of Governments to the State Transportation Advisory Committee if it already has voting membership on the State Transportation Advisory Committee in another transportation planning region.

- B. Front Range Passenger Rail District. The Pikes Peak Area Council of Governments is allowed one (1) Front Range Passenger Rail District Director appointment. Appointments must be from jurisdictions that are located within the District.
- C. Drive Smart Colorado. The Pikes Peak Area Council of Governments is allowed three (3) appointments and an unlimited number of alternates.

During this meeting, the Board of Directors shall also designate the official custodian of minutes and public notice requirements for the upcoming year.

During this meeting, the Board of Directors shall also determine its ex officio membership.

Section 3: REGULAR MEETINGS

There shall be a regular monthly meeting of the Board of Directors for any purposes on the 2nd Wednesday of each month.

Section 4: SPECIAL MEETINGS

Special meetings of the Board of Directors may be called at the discretion of the Pikes Peak Area Council of Governments staff in consultation with the Chairperson or by written petition by any three (3) Board members mailed or delivered personally to the Chairperson with a copy to the Pikes Peak Area Council of Governments staff liaison. The Pikes Peak Area Council of Governments shall fix the time, date and location for holding any special meeting.

Section 5: PLACE OF MEETING

The Board of Directors may designate any place as the place for any annual, regular or special meeting called by the Council. Unless so designated, the Board of Directors shall meet at the offices of the Pikes Peak Area Council of Governments.

Section 6: NOTICE OF MEETING

Written or printed notice stating the place, day and hour of the meeting and the purpose for which the meeting is called, shall be delivered not less than 24 hours before the date of the meeting, either personally, by electronic notification or by mail, to each member of the Board of Directors entitled to vote at such a meeting. Notice shall be posted in accordance with the procedure outlined during the most recent Board of Directors' Annual Meeting, or as amended by the Board of Directors between Annual Meetings.

Section 7: QUORUM

One-third of the current voting Board of Directors membership (rounded up to the nearest whole number) shall constitute a quorum. A quorum shall be necessary for the transaction of any official business at any meeting of the Board of Directors.

Section 8: CONDUCT OF MEETINGS

Robert's Rules of Order, as revised, shall govern the conduct of the meetings of all committees of the Board of Directors, except when other rules are set forth in these bylaws or have been adopted in the Pikes Peak Area Council of Governments Meeting Procedures.

Section 9: COMMITTEES

The Board may, from time to time, by appropriate action, appoint and dissolve such committees as it deems expedient to further the principles and purposes of the Pikes Peak Area Council of Governments. The Board of Directors shall approve the membership for all Pikes Peak Area Council of Governments committees, as recommended by member governments or by the committees for at-large members, and it reserves the right to review and remove representatives at any time. The Board of Directors shall not appoint Board members, primary or alternate, to Pikes Peak Area Council of Governments standing committees. If the Board establishes an ad-hoc committee, only primary representatives may serve. The Chair of the Board shall serve as an ex-officio member of all ad-hoc Board committees.

Section 10: EXECUTIVE COMMITTEE

The Executive Committee is comprised of all officers of the Pikes Peak Area Council of Governments Board of Directors and the Pikes Peak Area Council of Governments Executive Director (non-voting). The Executive Committee shall have general responsibility for the affairs of the Council of Governments between its regular meetings, make recommendations to the Board of Directors, and shall perform other duties as are authorized by the Board of Directors. The Executive Committee shall be subject to the direction of the Board of Directors and none of its decisions shall conflict with actions taken by the Board of Directors.

Section 11: LEGISLATIVE COMMITTEE

The Legislative Committee is open to all members of the Pikes Peak Area Council of Governments Board of Directors who have an interest in helping to develop and communicate legislative positions. The purpose of the Legislative Committee is to draft the annual *Policy Statement on Legislative Issues* for Board approval, help develop legislative bills, develop position statements on proposed bills, laws, regulatory actions and other initiatives, meet with elected representatives and

lobbyists in order to communicate Pikes Peak Area Council of Governments' position, to testify before legislative bodies, boards and commissions, and work with other similar agencies and groups in formulating legislative positions.

A. BILL POSITIONS AND DRAFT AMENDMENTS

A1: Legislative Committee Authority:

The Board of Directors allows the Legislative Committee to move forward with bill positions and amendment language if four or more members, but less than a quorum, of the Board of Directors are present at a Legislative Committee meeting. When four or more Board of Directors members but less than a quorum of the Board of Directors is present, a simple majority of present Board of Directors members at the Legislative Committee meeting is required for the Legislative Committee to take a position or draft amendment language.

A2: Board of Directors Authority:

The Board of Directors shall confirm the positions and draft amendment taken by the Legislative Committee by a two-thirds vote, and none of the Legislative Committee's actions shall conflict with decisions taken by the Board of Directors. If a quorum of the Board of Directors is present at a Legislative Committee meeting, the two-thirds requirement will be in place at the Legislative Committee meeting, and the decision will not be subject to confirmation at the next Board of Directors meeting unless otherwise requested. The Board of Directors may call a special meeting to address a bill position or draft amendment language taken by the Legislative Committee.

ARTICLE IV: MEMBERSHIP

Section 1: MEMBERSHIP TYPES

Membership in the Pikes Peak Area Council of Governments shall be divided into two categories: Voting Members and Nonvoting Members.

A. VOTING MEMBERSHIPS

A1: Participating Members

Participating membership in the Pikes Peak Area Council of Governments shall be composed of, and limited to, each of the governing boards of cooperating units of general municipal and county governments as outlined in the Articles of Association. Each participating member shall be entitled to voting representation as outlined in the Articles of Association. All participating members of the Pikes Peak Area Council of Governments may

designate alternates who shall meet all requirements of the voting representative in the primary representative's absence. Participating members may only vote through primary or alternate representatives attending the meeting, and may not cast a vote through another participating member. Participating members shall have full privileges and voting rights as specified in the Articles of Association governing the Pikes Peak Area Council of Governments.

A2: Transit Representative

The Pikes Peak Area Council of Governments shall have, as federal requirements direct, a voting member representing the interests of transit. The Board of Directors will nominate a transit representative and alternate annually or as needed from existing voting members who provide transit services in the Metropolitan Planning Organization boundaries, who shall be selected by the Board. The transit representative does not have an additional vote beyond their existing vote as a Board member.

B. NONVOTING MEMBERSHIPS

B1: Appointed Administrative Representative

Member Jurisdictions outside of the Metropolitan Planning Organization boundaries may, by resolution of its governing body and subject to the approval of the Executive Committee, appoint a senior administrative official in lieu of an elected official to be the designated representative to the Board of Directors.

B2: Ex Officio members

Ex officio members as determined by the Board of Directors at its Annual Meeting, or as amended by the Board of Directors between Annual Meetings, may participate in discussions at all meetings of the Board of Directors.

Section 2: VACANCIES

In the event of a vacancy in the membership of the Board of Directors, whether caused by death, resignation, expiration of term of office within the cooperating unit of the government, or otherwise, a qualified successor shall be designated by the governing board of the unit of government affected to complete the unexpired term of the predecessor in office. This provision shall apply to all forms of membership of the Board of Directors.

ARTICLE V: OFFICERS

Section 1: OFFICERS

The officers of the Board of Directors shall consist of a Chair, 1st Vice Chair, 2nd Vice-Chair, a Treasurer and a Secretary who shall be elected from and by the Board of Directors and who shall perform the duties, discharge the obligations, and exercise the rights and privileges usually pertaining to said offices.

Section 2: DUTIES

The general duties of officers are as follows.

The Chair shall preside over all of the meetings of the Board of Directors, sign appropriate legal documents and resolutions approved by the Board, represent the Pikes Peak Area Council of Governments at meetings involving the affairs of the Council of Governments, and select the Board Officer Nominating Committee.

The 1st Vice Chair shall fulfill the duties of the Chair when the Chair is unavailable to perform the required duties.

The 2nd Vice Chair shall perform the duties of the Chair when the chair and 1st Vice Chair are unavailable to perform the duties of Chair.

The Treasurer shall review the financial documentation and co-sign the checks of the Pikes Peak Area Council of Governments and be consulted by Pikes Peak Area Council of Governments staff on various financial matters that may periodically arise.

The Secretary shall co-sign the appropriate legal documents and resolutions of the Pikes Peak Area Council of Governments approved by Board of Directors. Chair and Secretary of the board may be signatories on the Pikes Peak Area Council of Governments banking documents to ensure transactions can occur in the absence of the Board Treasurer.

Section 3: TERM

The term of the Board Chair and Board Treasurer shall be limited to two consecutive terms. The remaining officers of the Board of Directors shall serve for a period of one (1) year or until such time as their successors are duly elected and qualified.

Section 4: VACANCIES

Any vacancy arising in any of said offices shall be filled from and by the participating membership of the Board of Directors to complete the unexpired term of the predecessor in office.

Section 5: ELECTION OF OFFICERS

The election of the officers of the Board of Directors shall be held at the Annual Meeting of the Board. The process for electing Board officers is outlined in a separate documented adopted as the "Policy for Selecting Board Officers".

ARTICLE VI: CONFLICT OF INTEREST

Section 1: ANNOUNCING CONFLICT

Whenever a voting board member has cause to believe that a matter to be voted upon would involve them in a conflict of interest in their personal or private capacity, they shall announce the conflict of interest and shall request a ruling by the Board of Directors on voting on such matters.

Section 2: ABSTENTION FROM VOTING

No member shall vote on any matter which would involve a conflict of interest.

ARTICLE VII: METROPOLITAN PLANNING ORGANIZATION

Section 1: DESIGNATION OF RESPONSIBILITIES

The Pikes Peak Area Council of Governments has been designated by the State of Colorado as the Metropolitan Planning Organization for the Colorado Springs Urbanized Area. As the Metropolitan Planning Organization, the Pikes Peak Area Council of Governments is responsible, together with the State of Colorado, for urban transportation planning in the Colorado Springs Urbanized Area. The participating members of the Board of Directors of Pikes Peak Area Council of Governments, along with the special members who do not have voting authority, shall be charged with the responsibility of all matters related to the Metropolitan Planning Organization.

Section 2: VOTING

On all matters related to the Metropolitan Planning Organization, the voting privileges and rights of the participating members shall be as set out in these bylaws; provided, however, upon the request of any participating member entity within the Colorado Springs Urbanized Area, voting on issues directly related to the Metropolitan Planning Organization, including but not limited to the long-range

plan or transportation improvement plan, may be limited to participating members of entities within the Colorado Springs Urbanized Area.

ARTICLE VIII: AMENDMENTS

These bylaws may be amended, altered, revised, or repealed, or new bylaws may be adopted, by the affirmative two-thirds majority vote of the participating members in attendance of the Board of Directors at any meeting provided that notice of such proposal(s) shall be provided to said membership at least ten (10) calendar days prior to the meeting.

KNOW ALL PERSONS BY THESE PRESENTS, that the foregoing bylaws were amended and adopted as the By-Laws of The Pikes Peak Area Council of Governments by resolution of the Board of Directors members on this 13th Day of March, 2024.

**BYLAWS OF THE PIKES PEAK AREA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

As Amended:
April 10, 1974
March 24, 1976
August 14, 1985
November 20, 1985
October 12, 1988
April 14, 1993
October 11, 2000
December 13, 2000
April 9, 2003
October 8, 2003
November 12, 2003
December 14, 2005
March 11, 2009
October 9, 2013
September 13, 2017
September 11, 2019
April 8, 2020
March 9, 2022
March 13, 2024
XX XX, 2024

ARTICLE I: OFFICES

The name of the organization shall be the PIKES PEAK AREA COUNCIL OF GOVERNMENTS. The principle office of the Corporation shall be located at 15 South 7th Street, Colorado Springs, State of Colorado.

ARTICLE II: PURPOSE

The purpose and responsibilities of the Board of Directors shall include, but not be limited to:

- 1) Adopting the bylaws and any changes thereto
- 2) Establishing the overall objectives and policies of the Pikes Peak Area Council of Governments
- 3) Adopting an annual financing plan for the council
- 4) Reviewing, on its own motion or at the request of any committee, any action of the requesting committee, and

- 5) May employ an executive director who is employed at the pleasure of the Board of Directors.

ARTICLE III: MEETINGS

Section 1: MEETING PARTICIPATION

Board members are encouraged to attend in person but may participate remotely in Pikes Peak Area Council of Governments Board meetings to encourage regular participation by all members.

If the Board conducts a closed session, participation is limited to only those who may vote. A participating member's alternate representatives may only participate if the primary representative is not in attendance. Any other individuals may attend at the request or discretion of the Board Chair.

Section 2: ANNUAL MEETING

An annual meeting of the Board of Directors for election of officers to succeed those whose terms expire and for the transaction of such other business as may properly come before the meeting, shall be held during the first regular meeting of each calendar year.

During this meeting, the Board of Directors shall name Pikes Peak Area Council of Governments appointees to any positions that have been allocated or assigned to the Pikes Peak Area Council of Governments. Once a position is created, it may be filled by the Board without amendment of these Bylaws to be specifically named.

- A. Colorado State Transportation Advisory Committee. The Pikes Peak Area Council of Governments is allowed one (1) voting member on the State Transportation Advisory Committee. The Pikes Peak Area Council of Governments may name multiple alternates to the State Transportation Advisory Committee should the primary representative not be available to attend. The State Transportation Advisory Committee representative and named alternates must be from a participating member that is located in the Pikes Peak Transportation Planning Region as defined by the Colorado Transportation Commission. Any participating member located within multiple transportation planning regions shall not be a primary or alternate representative from the Pikes Peak Area Council of Governments to the State Transportation Advisory Committee if it already has voting membership on the State Transportation Advisory Committee in another transportation planning region.

- B. Front Range Passenger Rail District. The Pikes Peak Area Council of Governments is allowed one (1) Front Range Passenger Rail District Director appointment. Appointments must be from jurisdictions that are located within the District.
- C. Drive Smart Colorado. The Pikes Peak Area Council of Governments is allowed three (3) appointments and an unlimited number of alternates.

During this meeting, the Board of Directors shall also designate the official custodian of minutes and public notice requirements for the upcoming year.

During this meeting, the Board of Directors shall also determine its ex officio membership.

Section 3: REGULAR MEETINGS

There shall be a regular monthly meeting of the Board of Directors for any purposes on the 2nd Wednesday of each month.

Section 4: SPECIAL MEETINGS

Special meetings of the Board of Directors may be called at the discretion of the Pikes Peak Area Council of Governments staff in consultation with the Chairperson or by written petition by any three (3) Board members mailed or delivered personally to the Chairperson with a copy to the Pikes Peak Area Council of Governments staff liaison. The Pikes Peak Area Council of Governments shall fix the time, date and location for holding any special meeting.

Section 5: PLACE OF MEETING

The Board of Directors may designate any place as the place for any annual, regular or special meeting called by the Council. Unless so designated, the Board of Directors shall meet at the offices of the Pikes Peak Area Council of Governments.

Section 6: NOTICE OF MEETING

Written or printed notice stating the place, day and hour of the meeting and the purpose for which the meeting is called, shall be delivered not less than 24 hours before the date of the meeting, either personally, by electronic notification or by mail, to each member of the Board of Directors entitled to vote at such a meeting. Notice shall be posted in accordance with the procedure outlined during the most recent Board of Directors' Annual Meeting, or as amended by the Board of Directors between Annual Meetings.

Section 7: QUORUM

One-third of the current voting Board of Directors membership (rounded up to the nearest whole number) shall constitute a quorum. A quorum shall be necessary for the transaction of any official business at any meeting of the Board of Directors.

Section 8: CONDUCT OF MEETINGS

Robert's Rules of Order, as revised, shall govern the conduct of the meetings of all committees of the Board of Directors, except when other rules are set forth in these bylaws or have been adopted in the Pikes Peak Area Council of Governments Meeting Procedures.

Section 9: COMMITTEES

The Board may, from time to time, by appropriate action, appoint and dissolve such committees as it deems expedient to further the principles and purposes of the Pikes Peak Area Council of Governments. The Board of Directors shall approve the membership for all Pikes Peak Area Council of Governments committees, as recommended by member governments or by the committees for at-large members, and it reserves the right to review and remove representatives at any time. The Board of Directors shall not appoint Board members, primary or alternate, to Pikes Peak Area Council of Governments standing committees. If the Board establishes an ad-hoc committee, only primary representatives may serve. The Chair of the Board shall serve as an ex-officio member of all ad-hoc Board committees.

Section 10: EXECUTIVE COMMITTEE

The Executive Committee is comprised of all officers of the Pikes Peak Area Council of Governments Board of Directors and the Pikes Peak Area Council of Governments Executive Director (non-voting). The Executive Committee shall have general responsibility for the affairs of the Council of Governments between its regular meetings, make recommendations to the Board of Directors, and shall perform other duties as are authorized by the Board of Directors. The Executive Committee shall be subject to the direction of the Board of Directors and none of its decisions shall conflict with actions taken by the Board of Directors.

Section 11: LEGISLATIVE COMMITTEE

The Legislative Committee is open to all members of the Pikes Peak Area Council of Governments Board of Directors who have an interest in helping to develop and communicate legislative positions. The purpose of the Legislative Committee is to draft the annual *Policy Statement on Legislative Issues* for Board approval, help develop legislative bills, develop position statements on proposed bills, laws, regulatory actions and other initiatives, meet with elected representatives and

lobbyists in order to communicate Pikes Peak Area Council of Governments' position, to testify before legislative bodies, boards and commissions, and work with other similar agencies and groups in formulating legislative positions.

A. BILL POSITIONS AND DRAFT AMENDMENTS

A1: Legislative Committee Authority:

The Board of Directors allows the Legislative Committee to move forward with bill positions and amendment language if four or more members, but less than a quorum, of the Board of Directors are present at a Legislative Committee meeting. When four or more Board of Directors members but less than a quorum of the Board of Directors is present, a simple majority of present Board of Directors members at the Legislative Committee meeting is required for the Legislative Committee to take a position or draft amendment language.

A2: Board of Directors Authority:

The Board of Directors shall confirm the positions and draft amendment taken by the Legislative Committee by a two-thirds vote, and none of the Legislative Committee's actions shall conflict with decisions taken by the Board of Directors. If a quorum of the Board of Directors is present at a Legislative Committee meeting, the two-thirds requirement will be in place at the Legislative Committee meeting, and the decision will not be subject to confirmation at the next Board of Directors meeting unless otherwise requested. The Board of Directors may call a special meeting to address a bill position or draft amendment language taken by the Legislative Committee.

ARTICLE IV: MEMBERSHIP

Section 1: MEMBERSHIP TYPES

Membership in the Pikes Peak Area Council of Governments shall be divided into two categories: Voting Members and Nonvoting Members.

A. VOTING MEMBERSHIPS

A1: Participating Members

Participating membership in the Pikes Peak Area Council of Governments shall be composed of, and limited to, each of the governing boards of cooperating units of general municipal and county governments as outlined in the Articles of Association. Each participating member shall be entitled to voting representation as outlined in the Articles of Association. All participating members of the Pikes Peak Area Council of Governments may

designate alternates who shall meet all requirements of the voting representative in the primary representative's absence. Participating members may only vote through primary or alternate representatives attending the meeting, and may not cast a vote through another participating member. Participating members shall have full privileges and voting rights as specified in the Articles of Association governing the Pikes Peak Area Council of Governments.

A2: Transit Representative

The Pikes Peak Area Council of Governments shall have, as federal requirements direct, a voting member representing the interests of transit. The Board of Directors will nominate a transit representative and alternate annually or as needed from existing voting members who provide transit services in the Metropolitan Planning Organization boundaries, who shall be selected by the Board. The transit representative does not have an additional vote beyond their existing vote as a Board member.

B. NONVOTING MEMBERSHIPS

B1: Appointed Administrative Representative

Member Jurisdictions outside of the Metropolitan Planning Organization boundaries may, by resolution of its governing body and subject to the approval of the Executive Committee, appoint a senior administrative official in lieu of an elected official to be the designated representative to the Board of Directors.

B2: Ex Officio members

Ex officio members as determined by the Board of Directors at its Annual Meeting, or as amended by the Board of Directors between Annual Meetings, may participate in discussions at all meetings of the Board of Directors.

Section 2: VACANCIES

In the event of a vacancy in the membership of the Board of Directors, whether caused by death, resignation, expiration of term of office within the cooperating unit of the government, or otherwise, a qualified successor shall be designated by the governing board of the unit of government affected to complete the unexpired term of the predecessor in office. This provision shall apply to all forms of membership of the Board of Directors.

ARTICLE V: OFFICERS

Section 1: OFFICERS

The officers of the Board of Directors shall consist of a Chair, 1st Vice Chair, 2nd Vice-Chair, a Treasurer and a Secretary who shall be elected from and by the Board of Directors and who shall perform the duties, discharge the obligations, and exercise the rights and privileges usually pertaining to said offices.

Section 2: DUTIES

The general duties of officers are as follows.

The Chair shall preside over all of the meetings of the Board of Directors, sign appropriate legal documents and resolutions approved by the Board, represent the Pikes Peak Area Council of Governments at meetings involving the affairs of the Council of Governments, and select the Board Officer Nominating Committee.

The 1st Vice Chair shall fulfill the duties of the Chair when the Chair is unavailable to perform the required duties.

The 2nd Vice Chair shall perform the duties of the Chair when the chair and 1st Vice Chair are unavailable to perform the duties of Chair.

The Treasurer shall review the financial documentation and co-sign the checks of the Pikes Peak Area Council of Governments and be consulted by Pikes Peak Area Council of Governments staff on various financial matters that may periodically arise.

The Secretary shall co-sign the appropriate legal documents and resolutions of the Pikes Peak Area Council of Governments approved by Board of Directors. Chair and Secretary of the board may be signatories on the Pikes Peak Area Council of Governments banking documents to ensure transactions can occur in the absence of the Board Treasurer.

Section 3: TERM

The term of the Board Chair and Board Treasurer shall be limited to two consecutive terms. The remaining officers of the Board of Directors shall serve for a period of one (1) year or until such time as their successors are duly elected and qualified.

Section 4: VACANCIES

Any vacancy arising in any of said offices shall be filled from and by the participating membership of the Board of Directors to complete the unexpired term of the predecessor in office.

Section 5: ELECTION OF OFFICERS

The election of the officers of the Board of Directors shall be held at the Annual Meeting of the Board. The process for electing Board officers is outlined in a separate document adopted as the "Policy for Selecting Board Officers".

ARTICLE VI: CONFLICT OF INTEREST

Section 1: ANNOUNCING CONFLICT

Whenever a voting board member has cause to believe that a matter to be voted upon would involve them in a conflict of interest in their personal or private capacity, they shall announce the conflict of interest and shall request a ruling by the Board of Directors on voting on such matters.

Section 2: ABSTENTION FROM VOTING

No member shall vote on any matter which would involve a conflict of interest.

ARTICLE VII: METROPOLITAN PLANNING ORGANIZATION

Section 1: DESIGNATION OF RESPONSIBILITIES

The Pikes Peak Area Council of Governments has been designated by the State of Colorado as the Metropolitan Planning Organization for the Colorado Springs Urbanized Area. As the Metropolitan Planning Organization, the Pikes Peak Area Council of Governments is responsible, together with the State of Colorado, for urban transportation planning in the Colorado Springs Urbanized Area. The participating members of the Board of Directors of Pikes Peak Area Council of Governments, along with the special members who do not have voting authority, shall be charged with the responsibility of all matters related to the Metropolitan Planning Organization.

Section 2: VOTING

On all matters related to the Metropolitan Planning Organization, the voting privileges and rights of the participating members shall be as set out in these bylaws; provided, however, upon the request of any participating member entity within the Colorado Springs Urbanized Area, voting on issues directly related to the Metropolitan Planning Organization, including but not limited to the long-range

plan or transportation improvement plan, may be limited to participating members of entities within the Colorado Springs Urbanized Area.

ARTICLE VIII: AMENDMENTS

These bylaws may be amended, altered, revised, or repealed, or new bylaws may be adopted, by the affirmative two-thirds majority vote of the participating members in attendance of the Board of Directors at any meeting provided that notice of such proposal(s) shall be provided to said membership at least ten (10) calendar days prior to the meeting.

KNOW ALL PERSONS BY THESE PRESENTS, that the foregoing bylaws were amended and adopted as the By-Laws of The Pikes Peak Area Council of Governments by resolution of the Board of Directors members on this 13th Day of March, 2024.

DATE: October 9, 2025
TO: PPACG Board of Directors
FROM: Carol McBroom, Finance Director
THROUGH: Andrew Gunning, Executive Director
SUBJECT: FY 2025 PIKES PEAK AREA COUNCIL OF GOVERNMENTS DRAFT BUDGET

<i>ACTION REQUESTED: Review & Recommend</i>

SUMMARY

PPACG is presenting the proposed PPACG FY 2025 draft budget. Attachment 1 contains the Fiscal Year (FY) 2025 Budget Details document which provides information on the major revenue and expenditure categories.

The proposed FY 2025 Budget revenues and expenditures table is provided in Attachment 2 through 4. Noteworthy aspects for FY 2025 include:

- ❖ Revenues decreased \$2.3M over FY2024. Area Agency on Aging's revenues dropped by \$2 million due to the depletion of ARPA funding. The Military Planning budget dropped \$1M due to program project changes. The Transportation Planning budget increased overall by \$460,000 which includes \$309,000 in state funding allocated to cover the match requirement for the FY25 contract.
- ❖ Member Dues increased 1.9%, (\$10,051), over FY2024.
- ❖ Three draft budgets are included for the board to review. They are total wage package increases of 3%, 4% and 5%. The wage and benefit calculation also includes the anticipated increase in benefit costs.
- ❖ FTEs by department: Admin-9, AAA-17, Military-2, Environmental-1, Transportation-10, PPRTA-2. Full-time employees budgeted at 41, same as FY2024.

Proposed Wage Package Increase	Total Proposed 2025 Wage Package Expense	Increase over FY24	Percentage of Total 2025 Draft Budget
3%	\$4,708,393	\$119,226	41.10%
4%	\$4,749,142	\$159,975	41.40%
5%	\$4,789,890	\$200,723	41.80%

RECOMMENDATION

PPACG staff recommends that the Board of Directors discuss and provide direction on the draft 2025 Budget and approval if the Board is ready to proceed.

PREVIOUS BOARD ACTION

The Board of Directors has reviewed and approved the PPACG budget process and has officially adopted the budget every year since its inception.

FINANCIAL IMPLICATIONS

The FY 2025 Budget Worksheet is provided as Attachment 2 through 4. These worksheets document the proposed revenues and expenses of Pikes Peak Area Council of Governments by program area.

STAKEHOLDER PROCESS

The following steps have been approved by the Board for the development of the Pikes Peak Area Council of Governments annual budget.

- 1) At the August Board meeting a discussion and direction by the Board will take place to determine the dues level. The representatives of the member governments then notify their financial managers of the proposed member dues for the coming year.
- 2) At the October Board meeting, the Finance Director submits to the Pikes Peak Area Council of Governments Board of Directors a budget packet for the fiscal year commencing the following January. Part of the packet is a proposed operating budget that includes proposed expenditures and the means to finance them.
- 3) No later than December 31, the budget is officially adopted, and a resolution is signed by the Chairperson, Treasurer, and Executive Director.

ATTACHMENTS

- 1) Proposed FY 2025 Budget Details including Proposed Dues Assessment Table for PPACG Member Governments
- 2) Proposed FY 2025 Budget Worksheet with a 3.0% wage package increase.

- 3) Proposed FY 2025 Budget Worksheet with a 4.0% wage package increase.
- 4) Proposed FY 2025 Budget Worksheet with a 5.0% wage package increase.



PIKES PEAK AREA COUNCIL OF GOVERNMENTS DRAFT 2025 BUDGET DETAILS

The Fiscal Year (FY) 2025 Pikes Peak Area Council of Governments budget is attached for the Board's review. The companion budget table for FY 2025 contains five-line items of revenue (rows 1-5) and 13 lines of expenditures (rows 6-18). In the descriptions below, each line-item number corresponds to the row number in the budget table.

A. REVENUES

- PPACG total revenues for FY 2025 are anticipated to be \$11,467,000. This revenue estimate is 16.93 percent or \$2,338,000 less than the FY 2024 budget. Area Agency on Aging's revenues dropped by \$2 million due to the depletion of ARPA funding. The Military Planning budget dropped \$1M due to program project changes. Offsetting the decline, the Transportation budget increased by \$460,000 including \$309,00 in state funding allocated to cover the required FY25 match.

1. Federal, State, and Foundation Grants: \$10,017,360 (87% of total budget)

PPACG estimates it will receive a total of \$10,017,360 in revenue from Federal, State, and Foundation Grants and "pass-through" funds targeted for specific programs. The grant money that is "passed-through" directly to PPACG's subcontractors is entirely contained in the Area Agency on Aging Department in the current budget. Federal, State and Foundation Grants continue to represent the largest share of our revenue in 2025. Table 1 shows our estimated grants for the 2025 calendar year.

Table 1 - 2025 Federal/State Grants for PPACG Programs

PROGRAM AREA	2025 Proposed Budget	2024 Budget
Area Agency on Aging Subtotal	\$7,099,400	\$9,084,059
Colorado Department of Human Services	\$101,967	\$42,580
Ameri Corp- Vista Volunteer Program	\$12,513	\$0.00
Federal Older Americans Act Funding	\$6,000,530	\$5,661,673
Federal Transit Administration Funds/Mobility	\$834,390	\$760,000

Admin Community Living/American Rescue Plan	\$150,000	\$2,487,806
MIIR Implementation Phase 3	\$485,601	\$1,400,000
Environmental Program Subtotal	\$45,000	\$48,700
State Water Quality Control Division 604(b) Grant	\$45,000	\$48,700
Transportation Program Subtotal	2,387,359	\$1,776,217
Consolidated FHWA/FTA Planning Grant	2,387,359	1,776,217
TOTAL GRANTS	\$10,017,360	\$12,308,976

2. Member Dues: \$539,042 (5.3%)

Member dues continue to contribute an important share (5.3 percent) of PPACG's overall internal program revenues. Member Dues, for the 2025 budget, are proposed to increase 1.9% (\$10,051) over 2024. Please see the table below for the estimated due's allocation for each member government in FY 2025. The table shows the assessed valuation of members' property for 2022, the most recent complete year's data available. The share of dues each entity pays is based on its share of total assessed valuation for either counties or cities and towns. As the assessed valuation changes from year to year, so does each member's share of dues.

Please note: 2023 Assessed Valuation were not available for all jurisdictions as of 9.15.24

Pikes Peak Area Council of Governments
2025 Member Government Dues ---ESTIMATED

MEMBER GOVERNMENT	2022 ASSESSED VALUATION	SHARE OF ASSESSED VALUATION	APPROVED MEMBER DUES 2024	2022 ASSESSED VALUATION	SHARE OF ASSESSED VALUATION	PROPOSED MEMBER DUES 2025
COUNTIES						
El Paso	\$10,454,466,620	89.15%	\$235,789	\$10,454,466,620	89.15%	\$240,270
Park	\$567,054,111	4.84%	\$12,789	\$567,054,111	4.84%	\$13,032
Teller	\$705,698,090	6.02%	\$15,916	\$705,698,090	6.02%	\$16,219
Total Counties:	\$11,727,218,821	100.00%	\$264,494	\$11,727,218,821	100.00%	\$269,521
MUNICIPALITIES						
Alma	\$7,442,187	0.09%	\$234	\$7,442,187	0.09%	\$239
Calhan	\$7,337,390	0.09%	\$231	\$7,337,390	0.09%	\$235
Colorado Springs	\$7,504,518,700	89.37%	\$236,370	\$7,504,518,700	89.37%	\$240,862
Cripple Creek	\$58,089,030	0.69%	\$1,830	\$58,089,030	0.69%	\$1,864
Fairplay	\$19,733,832	0.23%	\$622	\$19,733,832	0.23%	\$633
Fountain	\$284,780,400	3.39%	\$8,970	\$284,780,400	3.39%	\$9,140
Green Mountain Falls	\$11,617,040	0.14%	\$366	\$11,617,040	0.14%	\$373
Manitou Springs	\$88,738,190	1.06%	\$2,795	\$88,738,190	1.06%	\$2,848
Monument	\$224,358,100	2.67%	\$7,067	\$224,358,100	2.67%	\$7,201
Palmer Lake	\$44,795,980	0.53%	\$1,411	\$44,795,980	0.53%	\$1,438
Ramah	\$622,320	0.01%	\$20	\$622,320	0.01%	\$20
Victor	\$4,922,250	0.06%	\$155	\$4,922,250	0.06%	\$158
Woodland Park	\$140,519,030	1.67%	\$4,426	\$140,519,030	1.67%	\$4,510
Total Municipalities:	\$8,397,474,449	100.00%	\$264,497	\$8,397,474,449	100.00%	\$269,521
GRAND TOTAL:	\$20,124,693,270		\$528,991	\$20,124,693,270		\$539,042

\$10,051

3. Special District Revenues \$608,395 (5.3%)

In FY 2025, PPACG is performing administrative functions for the Pikes Peak Rural Transportation Authority. Revenues are derived from the contract with the Pikes Peak RTA.

4. Other Revenues \$232,296 (2.0%)

This category includes revenues from several categories, such as:

- Advertising revenue generated by the PPACG Area Agency on Aging to help print the annual edition of the *Yellow Book*,
- SHIP Insurance Program
- Revenue received from program activities and donations,
- Interest earnings on bank accounts, and
- Local support/Inkind

5. Total Revenues: \$11,467,000

Total revenues for FY 2025 are forecasted to be \$11,467,000 which is a decrease of \$2,338,000; this is offset by an decrease, of the same amount, in expenses.

B. EXPENDITURES

6. Personnel Costs: Estimated \$4,749,000 (41% of total budget)

- ❖ Personnel costs include salary and benefits for PPACG employees. As is typical for our quasi-public agency, PPACG's personnel costs are largely funded (80-90 percent) through Federal and State grants. Benefits include payroll taxes, retirement contributions, and insurance programs: health, dental, vision, life, accidental death and dismemberment, and short- and long-term disability. We are requesting a budget for 41 positions which is the same as the 2024 budget. Three draft budgets are included for the board to review, with a total wage package increase at 3%, 4%, and 5%.

Proposed Wage Package Increase	Total Proposed 2025 Wage Package Expense	Increase over FY24	Percentage of Total 2025 Draft Budget
3%	\$4,708,393	\$119,226	41.10%
4%	\$4,749,142	\$159,975	41.40%
5%	\$4,789,890	\$200,723	41.80%

7. Contract Services: \$5,820,994 (51%)

Contract services constitute the largest portion of our expenditure and include monies to fund specialized services not provided by our staff. This category includes Federal and State grant money that is "passed-through" to PPACG's subcontractors in the Area Agency on Aging (AAA) to fund 19 service programs. In 2025 we have included \$758,000 in pass through funds for 5310 FTA grant for transportation subcontractors in our AAA program. Additionally, this category includes auditing fees, legal fees, printing and graphics services.

8. Conferences, Education, Training, and Travel: \$86,897 (.8%)

This includes expenses for conference registration fees and associated employee for grant related travel both in-state and out-of-state, including reimbursement for mileage, per diem, meals, airfare, and hotels. This category also includes all registration fees related to staff training or education, as well as all travel expenses for PPACG's Ombudsmen, who are visiting facilities in the region nearly 90 percent of their time.

9. Non Reimbursable Expenses: \$14,540 (0.1%)

This includes items that are not chargeable to grants through direct or indirect costs. These include meeting food, mileage for specific meetings, conference and luncheons or entertainment. This category is \$3,120 lower than the 2024 budget.

10. Supplies: \$30,735 (.3%)

This includes office supplies, coffee and water service for the office and meetings as well as Program Supplies. Supplies are forecasted to increase \$4,500 over the 2024 budget largely due to the Area Agency on Aging (AAA) expected costs for the Volunteer Program that were not accounted for in 2024.

11. Communications: \$54,780 (0.5%)

This includes all the telephone charges in the building, including cell phone charges for PPACG's Ombudsmen and the Executive Director, and internet connection fees. Communication costs are forecasted to remain stable over the 2024 budget.

12. Support Services: \$51,281 (0.4%)

Support services include postage, advertising, and insurance costs. Insurance includes liability coverage for the building and contents, errors, and omissions coverage. Support services are estimated to increase by \$3,000 over the 2024 budget.

13. Professional Support: \$47,970 (0.4%)

This includes dues for membership in various professional organizations for our staff as well as for our organization –Mountain States Employers Council (MSEC), the Association of Metropolitan Planning Organizations (AMPO), National Association of Region Councils (NARC) and the Colorado Association of Regional Organizations (CARO). This also includes subscription fees to various periodicals, and the purchase of books and journals. Professional Support increased \$7,500 over 2024, due to the inclusion of a wage comparison survey fee of \$8,000.

14. Equipment Maintenance and Rental: \$63,764 (0.6%)

This includes maintenance agreements for all office equipment, computer equipment, and rental fees for the copiers. FY 2025 Budget is \$3,040 or 18.55 percent higher than 2025 budget largely due to increased costs service costs.

15. Building Maintenance, Utilities, and Depreciation: \$349,567 (3.0%)

This includes maintenance expenses (carpet, lighting, painting, janitorial, landscaping, trash removal, and HVAC services), utility costs (water, sewage, electricity), and building and

equipment depreciation. This represents a \$200,000 increase over the 2024 budget, primarily due to increased depreciation which now includes the 2024 air handling system installation.

16. Equipment: \$59,110 (0.5%)

This includes funding computers and other equipment for the PPACG programs costing under \$2,500. This is a \$7,500 increase over the 2024 budget. All departments have budgeted funds for computer replacement whose expected life span of three years has been exceeded.

17. Capital Replacement Reserve: \$138,222 (1.2%)

This reserve item is intended to address deferred maintenance and replenish capital reserves to the preferred 17% level.

18. Total Direct Expenses: \$11,467,000 (100.0%)

Total expenses for the FY 2025 draft budget are forecasted to be \$11,467,000 which represents a \$2,338,000 decrease from the FY 2024 budget.

Pikes Peak Area Council of Governments
DRAFT JANUARY - DECEMBER 2025 BUDGET
3.0% Wage Package Increase

	AREA AGENCY ON AGING	AIR QUALITY	WATER QUALITY	ENVIRON- MENTAL	MILITARY IMPACT PLANNING	REGIONAL PROJECTS	TRANSPOR- TATION PLANNING	PIKES PEAK RTA	LOCAL RESOURCES /BUILDING	INDIRECT/ ADMNSTN	TOTAL ADMIN SERVICES	2025 BUDGET	2024 BUDGET	% DIFF.	\$ DIFF.
REVENUES:															
Federal/State/Other Grants	7,099,400	0	45,000	45,000	485,601	0	2,387,359	0	0	0	0	10,017,360	12,308,976	-18.62%	(2,291,616)
Member Dues	14,500	90,000	2,500	92,500	35,000	50,000	122,000	0	225,042	0	225,042	539,042	528,991	1.90%	10,051
Special District Revenues	0			0				603,819			0	603,819	573,174	5.35%	30,645
Local Support	20,000			0			49,909	0			0	69,909	91,737	-23.79%	(21,828)
Other Revenues	207,780	0	0	0	0	0	21,516	0	3,000	0	3,000	232,296	301,780	-23.02%	(69,484)
TOTAL REVENUES	7,341,680	90,000	47,500	137,500	520,601	50,000	2,580,784	603,819	228,042	0	228,042	11,462,426	13,804,658	-16.97%	(2,342,232)
EXPENDITURES:															
Personnel Costs	1,794,252	20,000	40,650	60,650	266,224	0	1,315,323	457,096	0	814,849	814,849	4,708,394	4,589,167	2.60%	119,227
Contract Services	4,738,159	70,000	6,190	76,190	139,610	50,000	666,417	14,880	81,000	90,910	171,910	5,857,166	8,697,720	-32.66%	(2,840,554)
Conferences, Education & Training / Travel	49,425	0	0	0	10,500	0	15,662	1,200	0	10,110	10,110	86,897	76,135	14.14%	10,762
Non Reimbursable Expenses	5,000	0	0	0	0	0	0	720	0	8,820	8,820	14,540	17,660	-17.67%	(3,120)
Supplies	14,951	0	100	100	350	0	3,400	1,560	0	10,374	10,374	30,735	26,227	17.19%	4,508
Communications	35,000		360	360	750		2,540	720	0	15,410	15,410	54,780	54,190	1.09%	590
Support Services	17,675	0	0	0	0	0	3,320	1,300	0	28,986	28,986	51,281	48,207	6.38%	3,074
Professional Support	17,325	0	0	0	1,470	0	10,015	0	0	19,160	19,160	47,970	40,464	18.55%	7,506
Equipment Maintenance / Rental	35,000	0	200	200	1,064		1,200	10,200	0	16,100	16,100	63,764	60,724	5.01%	3,040
Building Maintenance / Utilities / Depreciation	0	0	0	0	0	0	0	0	0	349,567	349,567	349,567	142,614	145.11%	206,953
Equipment	18,500		0	0	4,000	0	18,200	3,200	0	15,210	15,210	59,110	51,550	14.67%	7,560
Capital Replacement/Reserve	0			0					138,222	0	138,222	138,222	0	-	138,222
TOTAL DIRECT EXPENSES	6,725,287	90,000	47,500	137,500	423,968	50,000	2,036,077	490,876	219,222	1,379,496	1,598,718	11,462,426	13,804,658	-16.97%	(2,342,232)
INDIRECT COSTS ALLOCATION	616,393	0	0	0	96,633	0	544,707	112,943	0	-1,370,676	-1,370,676	0	0		0
TOTAL EXPENDITURES	7,341,680	90,000	47,500	137,500	520,601	50,000	2,580,784	603,819	219,222	8,820	228,042	11,462,426	13,804,658	-16.97%	(2,342,232)
NET: REVENUES OVER EXPENDITURES	0	0	0	0	0	0	0	0	8,820	-8,820	0	0	0	0.00%	0
USE OF PRIOR YEAR FUND BALANCE															0
NET AFTER FUND BALANCE APPROPRIATION	0	0	0	0	0	0	0	0	8,820	(8,820)	0	0	0	0.00%	0

Pikes Peak Area Council of Governments
DRAFT JANUARY - DECEMBER 2025 BUDGET
4.0% Wage Package Increase

	AREA AGENCY ON AGING	AIR QUALITY	WATER QUALITY	ENVIRON- MENTAL	MILITARY IMPACT PLANNING	REGIONAL PROJECTS	TRANSPOR- TATION PLANNING	PIKES PEAK RTA	LOCAL RESOURCES /BUILDING	INDIRECT/ ADMINSTN	TOTAL ADMIN SERVICES	2025 BUDGET	2024 BUDGET	% DIFF.	\$ DIFF.
REVENUES:															
Federal/State/Other Grants	7,099,400	0	45,000	45,000	485,601	0	2,387,359	0	0	0	0	10,017,360	12,308,976	-18.62%	(2,291,616)
Member Dues	14,500	90,000	2,500	92,500	35,000	50,000	122,000	0	225,042	0	225,042	539,042	528,991	1.90%	10,051
Special District Revenues	0			0				608,395			0	608,395	573,174	6.14%	35,221
Local Support	20,000			0			49,909				0	69,909	91,737	-23.79%	(21,828)
Other Revenues	207,780	0	0	0	0	0	21,516	0	3,000	0	3,000	232,296	301,780	-23.02%	(69,484)
TOTAL REVENUES	7,341,680	90,000	47,500	137,500	520,601	50,000	2,580,784	608,395	228,042	0	228,042	11,467,002	13,804,658	-16.93%	(2,337,656)
EXPENDITURES:															
Personnel Costs	1,809,384	20,000	40,650	60,650	268,544	0	1,327,607	461,094	0	821,862	821,862	4,749,142	4,589,167	3.49%	159,975
Contract Services	4,719,873	70,000	6,190	76,190	136,796	50,000	651,345	14,880	81,000	90,910	171,910	5,820,994	8,697,720	-33.07%	(2,876,726)
Conferences, Education & Training / Travel	49,425	0	0	0	10,500	0	15,662	1,200	0	10,110	10,110	86,897	76,135	14.14%	10,762
Non Reimbursable Expenses	5,000	0	0	0	0	0	0	720	0	8,820	8,820	14,540	17,660	-17.67%	(3,120)
Supplies	14,951	0	100	100	350	0	3,400	1,560	0	10,374	10,374	30,735	26,227	17.19%	4,508
Communications	35,000		360	360	750		2,540	720	0	15,410	15,410	54,780	54,190	1.09%	590
Support Services	17,675	0	0	0	0	0	3,320	1,300	0	28,986	28,986	51,281	48,207	6.38%	3,074
Professional Support	17,325	0	0	0	1,470	0	10,015	0	0	19,160	19,160	47,970	40,464	18.55%	7,506
Equipment Maintenance / Rental	35,000	0	200	200	1,064		1,200	10,200	0	16,100	16,100	63,764	60,724	5.01%	3,040
Building Maintenance / Utilities / Depreciation	0	0	0	0	0	0	0	0	0	349,567	349,567	349,567	142,614	145.11%	206,953
Equipment	18,500		0	0	4,000	0	18,200	3,200	0	15,210	15,210	59,110	51,550	14.67%	7,560
Capital Replacement/Reserve	0			0					138,222	0	138,222	138,222	0	-	138,222
TOTAL DIRECT EXPENSES	6,722,133	90,000	47,500	137,500	423,474	50,000	2,033,289	494,874	219,222	1,386,509	1,605,731	11,467,002	13,804,658	-16.93%	(2,337,656)
INDIRECT COSTS ALLOCATION	619,547	0	0	0	97,127	0	547,494	113,521	0	-1,377,689	-1,377,689	0	0		0
TOTAL EXPENDITURES	7,341,680	90,000	47,500	137,500	520,601	50,000	2,580,783	608,395	219,222	8,820	228,042	11,467,002	13,804,658	-16.93%	(2,337,656)
NET: REVENUES OVER EXPENDITURES	0	0	0	0	0	0	1	0	8,820	-8,820	0	0	0	0.00%	0
USE OF PRIOR YEAR FUND BALANCE															0
NET AFTER FUND BALANCE APPROPRIATION	0	0	0	0	0	0	1	0	8,820	(8,820)	0	0	0	0.00%	0

Pikes Peak Area Council of Governments
DRAFT JANUARY - DECEMBER 2025 BUDGET
5.0% Wage Package Increase

	AREA AGENCY ON AGING	AIR QUALITY	WATER QUALITY	ENVIRON- MENTAL	MILITARY IMPACT PLANNING	REGIONAL PROJECTS	TRANSPOR- TATION PLANNING	PIKES PEAK RTA	LOCAL RESOURCES /BUILDING	INDIRECT/ ADMINSTN	TOTAL ADMIN SERVICES	2025 BUDGET	2024 BUDGET	% DIFF.	\$ DIFF.
REVENUES:															
Federal/State/Other Grants	7,099,400	0	45,000	45,000	485,601	0	2,387,359	0	0	0	0	10,017,360	12,308,976	-18.62%	(2,291,616)
Member Dues	14,500	90,000	2,500	92,500	35,000	50,000	122,000	0	225,042	0	225,042	539,042	528,991	1.90%	10,051
Special District Revenues	0			0				612,970			0	612,970	573,174	6.94%	39,796
Local Support	20,000			0			49,909				0	69,909	91,737	-23.79%	(21,828)
Other Revenues	207,780	0	0	0	0	0	21,516	0	3,000	0	3,000	232,296	301,780	-23.02%	(69,484)
TOTAL REVENUES	7,341,680	90,000	47,500	137,500	520,601	50,000	2,580,784	612,970	228,042	0	228,042	11,471,577	13,804,658	-16.90%	(2,333,081)
EXPENDITURES:															
Personnel Costs	1,824,517	20,000	40,650	60,650	270,865	0	1,339,893	465,091	0	828,874	828,874	4,789,890	4,589,167	4.37%	200,723
Contract Services	4,701,587	70,000	6,190	76,190	133,980	50,000	636,274	14,880	81,000	90,910	171,910	5,784,821	8,697,720	-33.49%	(2,912,899)
Conferences, Education & Training / Travel	49,425	0	0	0	10,500	0	15,662	1,200	0	10,110	10,110	86,897	76,135	14.14%	10,762
Non Reimbursable Expenses	5,000	0	0	0	0	0	0	720	0	8,820	8,820	14,540	17,660	-17.67%	(3,120)
Supplies	14,951	0	100	100	350	0	3,400	1,560	0	10,374	10,374	30,735	26,227	17.19%	4,508
Communications	35,000		360	360	750		2,540	720	0	15,410	15,410	54,780	54,190	1.09%	590
Support Services	17,675	0	0	0	0	0	3,320	1,300	0	28,986	28,986	51,281	48,207	6.38%	3,074
Professional Support	17,325	0	0	0	1,470	0	10,015	0	0	19,160	19,160	47,970	40,464	18.55%	7,506
Equipment Maintenance / Rental	35,000	0	200	200	1,064		1,200	10,200	0	16,100	16,100	63,764	60,724	5.01%	3,040
Building Maintenance / Utilities / Depreciation	0	0	0	0	0	0	0	0	0	349,567	349,567	349,567	142,614	145.11%	206,953
Equipment	18,500		0	0	4,000	0	18,200	3,200	0	15,210	15,210	59,110	51,550	14.67%	7,560
Capital Replacement/Reserve	0			0					138,222	0	138,222	138,222	0	-	138,222
TOTAL DIRECT EXPENSES	6,718,980	90,000	47,500	137,500	422,979	50,000	2,030,504	498,871	219,222	1,393,521	1,612,743	11,471,577	13,804,658	-16.90%	(2,333,081)
INDIRECT COSTS ALLOCATION	622,700	0	0	0	97,622	0	550,280	114,099	0	-1,384,701	-1,384,701	0	0		0
TOTAL EXPENDITURES	7,341,680	90,000	47,500	137,500	520,601	50,000	2,580,784	612,970	219,222	8,820	228,042	11,471,577	13,804,658	-16.90%	(2,333,081)
NET: REVENUES OVER EXPENDITURES	0	0	0	0	0	0	0	0	8,820	-8,820	0	0	0	0.00%	0
USE OF PRIOR YEAR FUND BALANCE															0
NET AFTER FUND BALANCE APPROPRIATION	0	0	0	0	0	0	0	0	8,820	(8,820)	0	0	0	0.00%	0



Pikes Peak Area
Council of Governments
Communities Working Together

DATE: October 9, 2024
TO: PPACG Board of Directors
FROM: Sherry Hoffman, HR Generalist
THROUGH: Andrew Gunning, Executive Director
SUBJECT: ANNUAL EVALUATION OF THE EXECUTIVE DIRECTOR

ACTION REQUESTED: Information Only

SUMMARY

The annual evaluation of the Executive Director is performed annually at the November Board meeting. The evaluation form will be sent out from Employer's Council (email link: noreply@qemailserver.com) who will manage the anonymous evaluation process. Answers to the evaluation should be completed no later than October 22, 2024, so that the results can be compiled and discussed at the November Board meeting.

In November, Board members will vote to meet in Closed Executive Session to review the results of the evaluation and the progress that Andy Gunning has made toward his 2024 goals. The Board, in conjunction with Mr. Gunning, will establish goals for 2025. Discussion about salary for 2025 and a potential bonus for 2024 performance will be held, *however*, no decisions will be made in closed executive session. The results of the meeting will be documented in a memorandum from the Board Chair and approved by Board members at the December Board meeting.

Mr. Gunning's Goals for 2024:

- Improve the on-boarding process for new board members.
- Continue finding ways to create a positive work culture within PPPACG with exceptional staff and high levels of engagement.
- Improve our engagement with state legislators, raise awareness of our regional needs, and enhance communications between our delegation and PPACG.
- Continue advocating for our air quality / ozone "background" challenges with EPA and our federal delegation members, along with other western MPOs.

- Continue raising awareness around traffic safety and find viable strategies to address it.
- Initiate a regional training / regional summit of local elected officials to help enhance relations across jurisdictional boundaries and create leadership development opportunities.
- Working with a small committee, redefine the job description for a PPACG grant writer to work on local, state, and federal grants.

STRATEGIC PLAN GOALS

- ☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☐ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
- ☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- ☐ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- ☐ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.

PIKES PEAK AREA COUNCIL OF GOVERNMENTS
Annual Evaluation Form (For Informational purposes only, please fill out online)
Executive Director

Agenda Item 6C

- ✱ **EXCELLENT (EXC)** – Performance in this area is the exception in the work force and consistently exceeds standards and requirements of successful performance.
- ✱ **GOOD (G)** – Work assignments are high quality, meeting high organizational standards and expectations and are completed when required.
- ✱ **NEEDS IMPROVEMENT (IMP)** – Performance is below expected levels and on some occasions does not meet the standards and requirements for successful performance.
- ✱ **NOT APPLICABLE (N/A)** – No personal knowledge or experience with this factor.

Please answer the following questions by placing an “X” in the appropriate box on each line.

Use the Comment section to provide input on any areas that were rated “Excellent” or “Needs Improvement” and address your experiences, relationship, and overall impressions of working with the Executive Director and PPACG staff. Use the Comment section to also provide input for strategic goals for the PPACG for next year.

EXECUTIVE DIRECTOR	EXC	G	IMP	N/A
WORKING WITH THE BOARD OF DIRECTORS				
Promotes effective decision-making by the Board of Directors by providing them with adequate and timely information concerning all business of the Board of Directors.				
Establishes effective communications with the Board of Directors (as a whole and individually) by promoting open, comprehensive and timely two-way communications.				
Implements Board of Directors’ directives, policies, decisions, and strategic plan.				
MAINTAINING FISCAL RESPONSIBILITY				
Communicates the annual budget and work program through an open, collaborative and informative process that provides the Board with realistic alternatives.				
Controls revenues and expenditures according to the annual budget.				
Ensures that the annual audit is completed and any issues are addressed in a timely and effective manner.				
MANAGING THE ORGANIZATION				
Keeps the Board of Directors informed by providing them with adequate and timely updates and information concerning PPACG operations.				
Communicates with staff regarding Board action/direction to ensure alignment between staff, Board, and the strategic plan.				
Selects qualified personnel within the limitations of the budget.				
Promotes internal well-being of staff and the organization.				

	EXC	G	IMP	N/A
WORKING WITH MEMBER GOVERNMENTS				
Ensures that the structure of PPACG Committees and Subcommittees works effectively to solicit and register member governments' perspectives and recommendations.				
Works with member governments at the elected and administrative levels to communicate PPACG's mission and strives to promote good relationships between governmental entities in the region.				
Provides technical assistance and advice to member governments.				
WORKING WITH THE COMMUNITY AT LARGE				
Provides an open and fair opportunity for citizens of our region to provide their opinions about decisions made at PPACG.				
Encourages community organizations to participate in the PPACG programs and participates in other community organizations to provide PPACG's regional perspective and expertise.				
Works effectively with other governmental organizations, including State and Federal agencies, the State legislature, other COGs and MPOs, and national organizations to promote positive intergovernmental cooperation.				
COMMENTS:				

Signature

Date



Pikes Peak Area
Council of Governments
Communities Working Together

MEETING MINUTES
TRANSPORTATION ADVISORY COMMITTEE
September 19, 2024, 1:30 p.m.

In Person

Pikes Peak Area Council of Governments Main Conference Room
14 S. Chestnut St., Colorado Springs, CO 80905

Microsoft Teams (Video and Audio)

www.microsoft.com/en-us/microsoft-teams/join-a-meeting

Meeting ID: 266 348 579 70

Passcode: h9tNEE

Phone (Audio Only)

Phone Number: (929) 242-8427

Conference ID: 618 131 34

Agenda items marked with ☒ indicate that additional materials were included in packets emailed to members.

1. CALL TO ORDER/ESTABLISH A QUORUM/INTRODUCTIONS

The meeting was called to order at 1:30 pm, and a quorum was established.

2. AGENDA APPROVAL

Item 6A FY2025 UPWP Amendment Adoption was postponed per staff request. Lan Rao moved approval of the agenda, seconded by Abha Dwivedy. The motion carried unanimously.

3. PUBLIC COMMENTS/PRESENTATIONS

None.

4. APPROVAL OF THE MINUTES ☒ (August 15, 2024)

Lan Rao moved approval of the agenda, seconded by Victoria Chavez. The motion carried unanimously.

5. BOARD OF DIRECTORS REPORT

Staff provides an overview of items heard at the Board of Directors meeting.

6. ACTION ITEMS

A. FY25 UPWP Amendment Adoption

Postponed per staff request.

B. FY25-29 TIP Amendment #1

Jess Bechtel, Transportation Programming & Project Delivery Planner, provided an overview of the adjustments requested for the Transportation Improvement Program (TIP). John Hall of CDOT provided additional information regarding the CDOT request and an adjustment to the attachment was made to correct a typographical error.

Victoria Chavez motioned to recommend approval; Lan Rao seconded. The motion carried unanimously.

C. Active Transportation Plan

Jason O'Brien, Sr. Transportation Planner, and Kyle McLaughlin of Olsson provided an update of the Active Transportation Plan and an overview of the public comments received. However, not all public comments had been integrated into the draft currently available. The TAC asked staff whether deferring the recommendation until the final version is complete would be problematic for the long range transportation plan. Victoria Chavez motioned to table the item until TAC can review a final draft; Lan Rao seconded. The motion carried unanimously.

7. DISCUSSION ITEMS

A. RPP Allocation Discussion ☒

Rob Frei of CDOT Region 2 discussed a proposal to retain a small percentage of the region's Regional Priorities Program (RPP) funding in future years as a reserve pool. CDOT staff answered questions from TAC members, including regarding the purpose of the retained funds and whether other funding sources may be available. This item will return to the TAC in future months.

8. INFORMATION ITEMS

A. LRTP Updates – Standing Agenda Item

Danelle Miller, Sr. Transportation Planner, and Will Mast, GIS and Modeling Manager, provided an update regarding the status of the long range transportation plan and the travel demand model. Members of the TAC and staff discussed the implications of the readjustment of the travel demand model (TDM) baseline with regard to greenhouse gas (GHG) emissions as well as some of the assumptions included in the TDM and the functionality of the TDM.

B. TIP Updates – Standing Agenda Item

Jess Bechtel, Transportation Programming & Project Delivery Planner, noted that she will be reaching out to jurisdictions for project status meetings and reconciliation of the TIP.

C. CDOT Updates – Standing Agenda Item

Geoff Guthrie of CDOT Region 2 provided updates including the next Central Front Range (CFR) Transportation Planning Region (TPR) meeting and the items addressed by the Transportation Commission (TC). He noted that CDOT has established a subrecipient grant support team, which may be beneficial to the PPACG member governments. Also of interest is the El Paso County Project Priority Programming Process Meeting, which will be held Sept. 23.

D. IJJA Updates and Other Funding Opportunities – Standing Agenda Item ☑

A memo detailing available funding was included in the meeting materials.

9. MEMBER ENTITY ANNOUNCEMENTS

MMT was awarded an OIM grant for a XX roadmap.

SS4A for region out for RFP

COS selected Olsson for their Safety Action Plan and successfully awarded a demonstration plan grant.

Freight plan will kick off in FY25.

10. ITEMS FOR FUTURE TAC MEETINGS

None.

11. ADJOURNMENT

The meeting was adjourned at XX pm.

The Pikes Peak Area Council of Governments will not discriminate against qualified individuals with disabilities. Meetings are available to join remotely via Microsoft Teams, and meetings include live transcription for remote and in-person attendees using automated software. Should you require any additional auxiliary aids or services to participate, please contact ppacg@ppacg.org or (719) 471-7080 x139 as soon as possible so that we can do our best to accommodate your needs.

Si necesita ayuda con traducción, llame por favor al (719) 471-7080 x139 o correo electrónico ppacg@ppacg.org.

ATTENDEES		
Present	Name	Agency/Affiliation
X	Gayle Sturdivant	Colorado Springs
X	Todd Frisbie	Colorado Springs
X	Ryan Phipps	Colorado Springs
	Kerry Childress	Colorado Springs
X	Lan Rao	Colorado Springs MMT
	Jacob Matsen	Colorado Springs MMT
X	Allison Burns	Colorado Springs MMT
	Kelli Frazier	Colorado Springs MMT
X	Abha Dwivedy	Fountain
	Ben Sheets	Fountain
X	Andrew Morren	Manitou Springs
	Karen Schminke	Woodland Park

	Ben Schmitt	Woodland Park
	Kimberly Burleson	Woodland Park
	Kathleen Collins	CDOT
	Phil von Hake	CDOT
	Aaron Willis	CDOT
	Shane Ferguson	CDOT Region 2
X	Rob Frei	CDOT Region 2
X	Geoff Guthrie	CDOT Region 2
	Lindsey Jaquez	CDOT Region 2
	Scott Skinner	CDOT Region 2
X	Lachelle Davis	CDOT Region 2
X	John Hall	CDOT Region 2
	Matt Pettit	CDOT Region 2
	Junior Rodriguez	CDOT Region 2
X	Victoria Chavez	El Paso County
	Jeffery Manchester	El Paso County
	Joshua Palmer	El Paso County
X	Becky Frank	Green Mountain Falls
	Nate Scott	Green Mountain Falls
X	Dan Ungerleider	Monument
	Dawn Collins	Palmer Lake
X	Stacy DeLozier	Palmer Lake
	William Haas	FHWA
X	Aaron Bustow	FHWA
	William Keenan	FHWA
	Emma Belmont	FTA
	Aislinn Droski	FTA
	Richard Orphan	Fort Carson
	Elizabeth Dukes	Peterson SFB
X	Darren Horstmeier	Schriever SFB
	Steven Jacobsen	USAFA
X	PPACG Staff and Guests	

Abha, Becky, Dan, Rob, Stacy, Victoria, Andrew, Gayle, Todd, Geoff, Allison, Lan, Darren, new eng from EPC, staff, John Hall, Lachelle, Ryan Phipps, Roy Chaney, Aaron Bustow,



MEETING MINUTES
COMMUNITY ADVISORY COMMITTEE
September 25, 2024, 3 p.m.

Virtual – Microsoft Teams (Video and Audio)

www.microsoft.com/en-us/microsoft-teams/join-a-meeting

Meeting ID: 298 417 486 884

Passcode: FcYUNa

Virtual – Phone (Audio Only)

Phone Number: (929) 242-8427

Conference ID: 984 455 216

1. CALL TO ORDER / ESTABLISH A QUORUM / INTRODUCTIONS

First vice chair Welling Clark called the meeting to order at 3:00 pm.

2. AGENDA APPROVAL

Carey Storm motioned to approve the agenda; Gary Shugart seconded. The motion was approved unanimously.

3. CONSENT ITEMS

A. Approval of the minutes from the August 28, 2024 meeting

Maile Foster motioned to approve the minutes; Kathy Hisey seconded. The motion was approved unanimously.

4. PUBLIC COMMENTS/PRESENTATIONS

None.

5. ACTION ITEMS

A. FY 2025-2029 TIP Amendment #1

Jess Bechtel, Transportation Programming & Project Delivery Planner provided an overview for the FY 2025-2029 TIP Amendment #1. John Hall of CDOT answered questions regarding the funding and projects presented. Chris Crockett made a motion to approve the request. Carey Storm seconded. The motion was approved unanimously.

6. INFORMATION ITEMS

A. CDOT Regional Priority Program (RPP) Allocation

Jess Bechtel, Transportation Programming & Project Delivery Planner, and Robert Frei of CDOT provided an overview of the CDOT Regional Priority Program (RPP) Allocation. Mr. Frei answered questions regarding funding.

7. MEMBER ENTITY ANNOUNCEMENTS

A. Danelle Miller, CAC staff liaison, announced that Ed Dills, Welling Clark, and Maile Foster have served in their respective officer positions for two consecutive years. Next month CAC members will discuss recommendations for officer roles for calendar year 2025. In addition, CDOT requested contact information from CAC members. Staff will send out an email to allow members to opt-in or opt-out.

8. MEETING SCHEDULE

As the holiday season approaches there may be a couple of alternate dates for meetings, staff will keep members updated.

9. ADJOURNMENT

The meeting was adjourned at 3:34pm.

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Attendees		
<u>Present</u>	<u>Name</u>	<u>Agency/Affiliation</u>
	Andrea Perry	League of Women Voters
X	Bill Boles	Park County
X	Brad Simmons	El Paso County
X	Cali Standard	Colorado Springs
X	Carey Storm	Manitou Springs
X	Chris Crockett	CONO
	Chuck Theobald	Colorado Springs
	Ed Dills	Ramah
X	Gary Shugart	At-large
	Harold Larson	NEPCO
	Jon DeVaux	Woodland Park
X	Kathy Hisey	Calhan
X	Karen Lusby	Monument
X	Maile Foster	El Paso County
X	Mattie Gullixson	Colorado Springs
	Paul Wiggins	At-large
X	Roland Rainey	At-large
X	Sheila Williams	At-large
	Summer Earthsong	Fountain
X	Teresa Cheek	At-large
	Tyler Peoples	At-large
X	Welling Clark	El Paso County
X	Staff	CDOT
X	Staff and guests	PPACG



Pikes Peak Area
Council of Governments
Communities Working Together

MEETING MINUTES MOBILITY COORDINATING COMMITTEE September 24, 2024, 9:30 a.m.

In Person – Preferred for post-meeting potluck

Pikes Peak Area Council of Governments Main Conference Room
14 S. Chestnut St., Colorado Springs, CO 80905

Virtual – Microsoft Teams (Video and Audio)

www.microsoft.com/en-us/microsoft-teams/join-a-meeting

Meeting ID: 224 299 866 659

Passcode: Cjlrur

Virtual – Phone (Audio Only)

Phone Number: (929) 242-8427

Conference ID: 909 141 838

Agenda items marked with ☒ indicate that additional materials were included in packets provided to members.

1. **CALL TO ORDER / ESTABLISH A QUORUM / INTRODUCTIONS** (Four [4] voting members). Chair Rumsey called the meeting to order at 9:00. A quorum was present.
2. **AGENDA APPROVAL** Ms. Valerie Anders motioned to approve the agenda, Mr. Aaron Simeraro seconded. The motion passed unanimously.
3. **CONSENT ITEMS** These items will be acted upon as a whole, unless they are called up for discussion by a committee member or a citizen wishing to address the committee.
 - A. Approval of minutes from the August 27, 2024 meeting. ☒ Ms. Kristen Amundson motioned to approve the minutes, Ms. Valeria Anders seconded. The motion passed unanimously.
4. **PUBLIC COMMENTS/PRESENTATIONS**
 - A. Public Comments. Public comments can be made before or during the meeting. Public comment during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted Microsoft Teams link. Individuals are encouraged to notify the meeting organizer at ppacg@ppacg.org before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to ppacg@ppacg.org for distribution to the committee members.
5. **ACTION ITEMS**
6. **MEMBERSHIP APPOINTMENTS**
7. **COMMUNITY GUEST AND PROVIDER PRESENTATIONS**
8. **TRAINING / INFORMATION SHARING / COORDINATION OPPORTUNITIES**
 - Silver Key – Has taken delivery of eight mini-busses. Three are on the road. They are also looking to begin moving residents into their new senior housing the 3rd week of October. Interested parties can call 719-884-2300.

PPACG – Introduced the new VISTA Mobility Travel Training Program Developer, Ben Liu. He is interested in urban and transit training and understands the challenges of being a caregiver. He has done a few ride-alongs and is looking forward to his last ones. He attended the CDOT 4P meeting and shared some grant resources.

Mountain Metro – The LRTP and Specialized Transit Plan are both in their 2nd round of edits and will go to public comment in the near future.

9. **ITEMS FOR THE NEXT MEETING** Driver Appreciation will be at the December meeting. By laws and officers to be discussed at October meeting.

10. **ADJOURNMENT** Chair Rumsey adjourned at 10:55.

11. **COMMITTEE POTLUCK**

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Pikes Peak Area
Council of Governments
Communities Working Together

MEETING MINUTES
AREA AGENCY ON AGING REGIONAL ADVISORY COUNCIL
September 26, 2024, 10 a.m.

In Person

Pikes Peak Area Council of Governments Main Conference Room
14 S. Chestnut St., Colorado Springs, CO 80905

Virtual – Microsoft Teams (Video and Audio)

www.microsoft.com/en-us/microsoft-teams/join-a-meeting

Meeting ID: 240 323 848 36

Passcode: Jjca4m

Virtual – Phone (Audio Only)

Phone Number: (929) 242-8427

Conference ID: 105 875 718

1. **CALL TO ORDER / ESTABLISH A QUORUM / INTRODUCTIONS** (Quorum is 4 members). Chair Stankevich called the meeting to order at 10:04.
2. **AGENDA APPROVAL** Ms. Jo Ruth motioned to approve the agenda, Ms. Laura Kronick seconded. The motion passed unanimously.
3. **CONSENT ITEMS** These items will be acted upon as a whole, unless they are called up for discussion by a council member or a citizen wishing to address the council.
 - A. Approval of the minutes from the August 22, 2024 meeting ☒. Mr. Gordon Rick motioned to approve the minutes, Ms. Jo Ruth seconded. The motion passed unanimously.
4. **PUBLIC COMMENTS/PRESENTATIONS**
 - A. Public Comments. Public comment can be made before or during the meeting. Public comment during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted Microsoft Teams link. Individuals are encouraged to notify the meeting organizer at ppacg@ppacg.org before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to ppacg@ppacg.org for distribution to the committee members.
 - B. Proclamation Pikes Peak Area Agency on Aging Celebrates 50 Years
5. **ACTION ITEMS**
 - A. Proclamation Pikes Peak Area Agency on Aging 50th Anniversary September 2024 ☒. Mr. Jody Barker motioned to approve the Proclamation, the motion passed unanimously.
6. **INFORMATION ITEMS**
 - A. Presentations
 - B. Membership Subcommittee
 - C. Strategic Review Subcommittee. The committee will meet in the upcoming week to review progress and report back to the State Unit on Aging.
 - D. TRS Subcommittee. Mr. Jody Barker noted that we may be hearing about carryover in the near future.
 - E. AAA Director's Report. Mr. Jody Barker noted the updated rules and regulations happening at the federal and state levels that have come about with input from both Area Agencies on Aging and State Units on Aging nationwide. At the State level three AAAs met on nutrition guidelines to help with prioritization tools and strategies. There are candidate forums being hosted statewide and AAA Directors have been asked to participate in these.

F. RAC Chair Report. Chair Stankevich appointed Mr. Gordon Rick to as the TRS Chair for the remainder of the year.

7. DISCUSSION ITEMS

8. MEETING SCHEDULE

A. Next meeting – October 24, 2024

B. RAC Executive Committee meeting – First Wednesday of each month at 11 a.m., via Microsoft Teams

C. PPACG Schedule ☒

9. ADJOURNMENT Join the Celebrate 50 Years Program following the RAC meeting. Chair Stankevich adjourned the meeting at 10:23.

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MEETING MINUTES
PPACG COMMISSION ON AGING
September 18, 2024 3 - 5 p.m.

In Person

Pikes Peak Area Council of Governments Main Conference Room
14 S. Chestnut St., Colorado Springs, CO 80905

Microsoft Teams (Video and Audio)

www.microsoft.com/en-us/microsoft-teams/join-a-meeting

Meeting ID: 215 495 516 392

Passcode: tHazGM

Phone (Audio Only)

Number: (929) 242-8427

Conference ID: 559 740 475

1. **CALL TO ORDER / ESTABLISH A QUORUM / INTRODUCTIONS** Chair Levy called the meeting to order at 3:14. A quorum was present.
2. **AGENDA APPROVAL** Chair Levy amended the agenda to reflect that Item 7 will not happen today as the presenter has another commitment. Vice Chair Mitchell motioned to approve the agenda as amended, Ms. Kathy Cerullo Smith seconded. The motion passed unanimously.
3. **CONSENT ITEMS** These items will be acted upon as a whole, unless they are called up for discussion by a commission member or a citizen wishing to address the commission.
 - A. Approval of the minutes from the August 21, 2024 meeting ☒ Vice Chair Mitchell motioned to approve the minutes, Ms. Erin Marruzzella seconded. The motion carried unanimously.
4. **PUBLIC COMMENTS/PRESENTATIONS**
 - A. Public Comments. Public comment can be made before or during the meeting. Public comment during the meeting is limited to three minutes and can be done at the meeting location or remotely by using the posted Microsoft Teams link. Individuals are encouraged to notify the meeting organizer at ppacg@ppacg.org before the start of the meeting with the agenda item they would like to comment on. Public comments can be submitted before the meeting via email to ppacg@ppacg.org for distribution to the committee members.
 - Ms. Penny Whitney with the JAWs (Jumpstart the Adult Workforce) gave an update to the two year program. JAWs focused on creating awareness and internships for students to get involved in long term care and is finishing up its final two months of programming. They started with eight students and two long term care locations. They are closing with over 100 students completing the program and five school districts signed up. They will continue to seek funding to continue with students and are also branching out to support older workers get engaged with long term care.
5. **ACTION ITEMS**
6. **INFORMATION ITEMS**
 - A. Membership Committee
 - B. Policy Committee
 - Colorado Center for Aging (formerly Colorado Senior Lobby) – Commissioner Mitchell. Presentation from Governor Polis' office on discussions for new policy. Nothing formal at this time.
 - PPACG Legislative Committee – Commissioner Mitchell
 - B. State Commission on Aging – Commissioner Cerullo Smith. New CDHS Director Michelle Barnes attended and highlighted her concerns: aging and behavioral health, aging in place, long term care and funding ideas since funding has been cut at the State level. HB 24-1211 AAAs Contingency/Emergency Fund for AAAs and their providers. Mr. Dayton Romero also spoke on AARP and work in technology.

- D. PPACG Board Items. PPACG has an RFP out for a lobbyist and they are working through potential priorities. Candidate Forums on-line for aging issues are coming up, Jody will send links. September 26 at 10:30 PPAAA will be hosting a 50 Year Celebration at PPAAA. CCOA Mental Health Subcommittee hosting a listening session on September 23 from 2-4. Mr. Jared Varner noted that Jody celebrated his five year anniversary at the PPACG Board meeting at the beginning of the month.
- E. Chair Report. Chair Levy had no formal updates to share.

7. **PRESENTATIONS**

- A. Colorado Multi-Sector Plan on Aging. Kristine Burrows, Colorado Department of Human Services Senior Specialist on Aging. Cancelled due

8. **WORKING SESSION**

- A. Work groups updates.
 - Broadband and Digital Access – Vice Chair Mitchell reported grants coming through for more support with the library access project and equipment.
 - Caregiving – Chair Levy working on possible collaboration more with Caregiver Pampering Day.
 - Housing and Transit – Community Health Partnership has hosted information on homelessness. November 6 will host an Aging in Place workshop through the Pikes Peak Housing Network.

9. **DISCUSSION ITEMS**

10. **MEMBER ENTITY ANNOUNCEMENTS**

- Alzheimer's Memory Walk on September 28 at Prospect Lake.
- Vice Chair Mitchell 65 years old tomorrow.
- CU Anschutz Geriatric Summit on 9/19 and 9/20.
- Holistic Growth summit in Colorado Springs.
- Mr. Dayton Romero had a booth at the Fiestas Patrias in downtown Colorado Springs.
- Chair Levy facilitating the Ent/PPAAA Retirement Reimagined with a Family Caregiver panel 9/19.

11. **MEETING SCHEDULE**

- B. Commission Meeting – October 16, 2024
- C. Executive Committee Meetings – First Wednesday of each month at 8 a.m.
- D. Policy Committee Meetings – TBD
- E. PPACG Meetings ☒

12. **ITEMS FOR NEXT MEETING**

13. **ADJOURNMENT** Chair Levy adjourned at 4:13.

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**Pikes Peak Commission on Aging
Principles of Engagement**

To support the mission and vision of the Pikes Peak Commission on Aging, the following ***Principles of Engagement*** are utilized to create and maintain a culture of collaboration and partnership among stakeholders and Commission members. The guiding principles are intended to define a behavioral model which addresses how individual members treat each other, communicate, participate, cooperate, support each other, and coordinate joint activity towards the greater whole.

Work Integrity:

Collaboration: As team members we agree to always pitch in, when and where necessary, to help address problems and follow-up timely.

Accountability: We agree to be accountable for our own actions, behavior and choices.

Listen: We will listen with empathy, hear with understanding, avoid judgment and defensiveness, and solicit and discuss ideas.

Reflection: Take note of collective successes on an annual basis. Celebrate the impact of work done.

Kindness: We will always promote an environment that is safe for participation, open communication and where group members do not have to fear criticism or retribution.

Ethics: We make decisions that reflect our values and principles; even when the decision may not be favorable to the majority or individually.

Healthy Conflict Resolution:

Openness: Receive and deliver feedback with an open mind while offering suggestions for improvement. Generate ideas to resolve problems being dedicated to work through conflict.

Language: Use language that avoids blame and strive to seek productive conversation.

Meeting Etiquette:

Engagement: Be Present and prepared—each person should come to the meeting with the materials and data needed and an understanding of the meeting topic, practice active listening skills, be mindful of dominating conversation.

Avoid distraction: Be mindful of the speaker, do not engage in side-bar conversations.



CDOT Projects - PPACG Area

Agenda Item 7H

Active Construction Projects within PPACG

- MAMSIP I-25 Reconstruction
- I-25: Fillmore to GoG Reconstruction
- ADA Ramp Reconstruction various locations in Fountain, Colorado Springs, Monument & Palmer Lake
- Powers/Airport Interchange
- Baptist Road/Terrazzo Roundabout
- I-25 Resurfacing Midway MP 119-124
- US24 Signal Replacements in Woodland Park (Trout Creek and Aspen Garden/Paradise Circle)

New 2024 Construction Projects within PPACG

- US85/Carson Blvd T Intersection Improvements (continuous green NB)
- US24A/Cliff Rd. is nearing final contracting and beginning work
- Emergency repairs to CBC southeast of Powers (CO21A)/Grinnell Blvd intersection
- Striping on CO21A, US24H&G (Powers and Fountain Blvd) and US85A

Planned Future 2025 Construction within PPACG:

- CO115 Resurfacing Nelson Blvd to Brookside
- CO67D North of Woodland Park Improvements - re-AD pending funding



Other CDOT Projects - CFR Area

Agenda Item 7H

Active Construction Projects within CFR

- CO115 Reconstruction MP 27-39 ribbon cutting was Sep 5th (El Paso)
- CO9/US285 Reconstruction - Intersection and Bridge (Park)
- CO9 Alma NB and US285 Grant WB Chain Up Stations (Park)
- US24G Resurfacing east of Falcon to east of Peyton (El Paso)
- US50 Resurfacing from Salida to Coaldale (Fremont)

Planned Future 2025 Construction within CFR:

- US24A Resurfacing Florissant through Divide (Teller)
- US285 Resurfacing through Bailey MP 220-228 (Park)



Pikes Peak Area
Council of Governments
Communities Working Together

DATE: October 9, 2024
TO: PPACG Board of Directors
FROM: Jared Verner, Public Information Officer
THROUGH: Andrew Gunning, Executive Director
SUBJECT: CURRENT COMMITTEE AND COMMISSION VACANCIES

ACTION REQUESTED: Information Only

SUMMARY

Below is the list of current vacancies for the committees and commissions that the Board of Directors oversees.

Community Advisory Committee:

- Teller County
- City of Victor
- City of Cripple Creek
- Town of Alma
- Town of Fairplay
- Two community organizations

Technical/Transportation Advisory Committee

- Teller County

Regional Advisory Council (AAA)

- Teller County
- City of Woodland Park
- City of Manitou Springs
- City of Cripple Creek
- Town of Calhan
- Town of Alma
- Town of Fairplay
- Town of Green Mountain Falls
- Town of Palmer Lake
- Town of Ramah

Commission on Aging

- El Paso County
- Park County
- City of Manitou Springs
- City of Woodland Park
- City of Victor
- Town of Alma
- Town of Fairplay
- Town of Green Mountain Falls
- Town of Monument
- Town of Palmer Lake
- Town of Ramah

Mobility Coordinating Committee

- El Paso County
- Park County
- Teller County
- City of Colorado Springs
- City of Manitou Springs
- City of Woodland Park
- City of Victor
- Town of Calhan
- Town of Green Mountain Falls
- Town of Palmer Lake
- Town of Ramah

Air Quality Technical Committee

- Park County
- City of Victor
- City of Manitou Springs
- City of Woodland Park
- Town of Alma
- Town of Calhan
- Town of Fairplay
- Town of Green Mountain Falls
- Town of Monument
- Town of Palmer Lake
- Town of Ramah

Water Quality Management Committee

- El Paso County
- City of Colorado Springs

- City of Fountain
- City of Victor
- City of Cripple Creek
- City of Manitou Springs
- Town of Alma
- Town of Calhan
- Town of Ramah
- Bailey Water & Sanitation District
- Cheyenne Mountain Estates-Broadmoor Park
- Ellicott Springs Utilities
- Fairplay Sanitation District
- Florissant Water & Sanitation District
- Fort Carson
- Teller County Wastewater District
- United States Air Force Academy
- Walden Wastewater Treatment Facility
- Will-O-Wisp Metropolitan District

BACKGROUND

In Article III, Section 9 of the Pikes Peak Area Council of Governments Board of Directors Bylaws, the Board has the ability to appoint and dissolve committees it deems expedient to further the principles and purposes of the council of governments. The Board also shall approve the membership of primary and alternate representatives for all committees, as recommended by the member governments, and it reserves the right to review and remove representatives at any time.

STRATEGIC PLAN GOALS

Please select which strategic plan goals this applies to.

- ☒ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☒ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.
- ☒ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- ☒ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- ☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication, and collaboration.



Pikes Peak Area
Council of Governments
Communities Working Together

DATE: October 9, 2024
TO: PPACG Board of Directors
FROM: Andrew Gunning, Executive Director
SUBJECT: EXECUTIVE DIRECTOR'S REPORT

ACTION REQUESTED: Information Only

Area Agency on Aging

- Staff attended outreach opportunities across the region, including Fountain Valley Senior Center, Ft. Carson Retiree Appreciation Day, WestFest, Alzheimer's Memory Walk
- Jody Barker presented to Clinical Geropsychology grad class at UCCS.
- Follow-up meetings held around SB24-040 (Adequacy of SFSS funding) with SUA and c4a
- Celebration held to recognize the 50th Anniversary of OCA (Older Coloradan's Act) and PPAAA during September 26 RAC (Regional Advisory Council) event
- Jody Barker and Melody Hanna provided training to Park County Senior Coalition staff and board member.
- Jody Barker and Melody Hanna toured Project Angel Heart kitchen in Denver, met with three other AAAs and the SUA to coordinate prioritization tool.
- Jody Barker participated in two Candidate Forums on Aging, presented at second.

Transportation Program

- Conducted Grant/IJA updates and research as needed, including coordination on the safety grant
- Continued making progress with Long-Range Transportation Plan development and outreach

- Specialized Transportation Plan review and development
- Launched the 2024 Traffic Safety Media Campaign
- Attended the STAC meeting, Sept. 5
- Held monthly coordination meeting with CDOT, FTA, FHWA and MMT, Sept. 9
- DriveSmart coalition, DUI task force and Safe Kids meetings, Sept. 10
- Attended the Statewide MPO meeting, Sept. 12
- Attended CDOT meeting regarding regional transit priorities, Sept. 12
- Held CDOT/Colorado Springs/El Paso County/PPACG quarterly project status meeting, Sept. 12
- Conducted safety education at Welte Education Center, Holmes Middle School, Manitou High School and Miami-Yoder Middle and High School, Sept. 30
- Solidified new partnership with Phil Long Automotive for traffic safety education efforts

Administration

- Attended the State of the City, Sept. 10
- Submitted a request to the U.S. EPA seeking their support on our “background” ozone issues (along with 9 other MPO executive directors in the Intermountain West), Sept. 10
- Met with Fort Carson members regarding coordination possibilities between the base and PPACG, Sept. 13
- Attended the Chamber of Commerce/EDC Washington D.C. Fly-In, Sept. 16 - 18
- Coordinated our monthly call with DRCOG and North Front Range MPO, Sept. 23
- Participated in a tour of affordable and other housing developments with the Pikes Peak Housing Network and other community members, Sept. 25
- Attended the Homefront Military Network Honoring the Brave event, Sept. 26
- Attended regional visioning coordination meeting, Sept. 27

STRATEGIC PLAN GOALS

- ☐ Advocacy: Serve as an effective advocacy voice for common ground issues.
- ☒ Information Sharing: Serve as a significant resource for PPACG members to collect and share information with regional partners.

- ☐ Aging: Expand and extend senior access, awareness, education, and connectivity to support age-friendly communities and empower individual seniors.
- ☐ Transportation: Maintain and improve a coordinated, validated plan for transportation needs across the PPACG region.
- ☒ Program Excellence: Continue to excel in the key fundamental areas of PPACG: Military support, Environmental programs, Transportation, Area Agency on Aging, and regional communication and collaboration.



Pikes Peak Area
Council of Governments
Communities Working Together

Upcoming Meeting Schedule

Date	Time	Meeting
Oct. 9	9 a.m.	Board of Directors
Oct. 16	3 p.m.	Commission on Aging
Oct. 17	8:30 a.m.	Mobility Coordinating Committee – Executive Committee
Oct. 17	1:30 p.m.	Transportation Advisory Committee
Oct. 22	9:30 a.m.	Mobility Coordinating Committee
Oct. 23	9 a.m.	Water Quality Management Committee
Oct. 23	1 p.m.	Air Quality Technical Committee
Oct. 24	10 a.m.	Regional Advisory Council
Oct. 30	3 p.m.	Community Advisory Committee
Nov. 4	8:30 a.m.	Legislative Committee
Nov. 6	8 a.m.	Commission on Aging – Executive Committee
Nov. 6	11 a.m.	Regional Advisory Council – Executive Committee
Nov. 8	9 a.m.	Board of Directors Workshop
Nov. 13	9 a.m.	Board of Directors
Nov. 20	3 p.m.	Commission on Aging
Nov. 21	8:30 a.m.	Mobility Coordinating Committee – Executive Committee
Nov. 21	1:30 p.m.	Transportation Advisory Committee
Nov. 27	9 a.m.	Water Quality Management Committee
Nov. 27	1 p.m.	Air Quality Technical Committee
Nov. 27	3 p.m.	Community Advisory Committee
Dec. 2	8:30 a.m.	Legislative Committee
Dec. 3	9:30 a.m.	Mobility Coordinating Committee
Dec. 4	8 a.m.	Commission on Aging – Executive Committee
Dec. 5	10 a.m.	Regional Advisory Council
Dec. 6	9 a.m.	Board of Directors Workshop
Dec. 11	9 a.m.	Board of Directors
Dec. 18	3 p.m.	Commission on Aging
Dec. 19	1:30 p.m.	Transportation Advisory Committee

Schedule as of Sept. 27,
2024

Meetings may be added,
changed or cancelled as
needed. Current meeting
schedule is available at
ppacg.org.